CIPFA
The Chartered Institute of
Public Finance & Accountancy

Professional Qualification Enrolment Form

Delegate Details

Title: .... Forename: .... Surname: ....

Job Title: ....

Organisation: ....

Address: ....

.... Postcode: ....

E-mail: .... Telephone: ....

Personal E-mail: .... (for correspondence during study leave)

Invoice Details (if different from above):

Contact: .... Job Title: ....

Address: ....

.... Postcode: ....

E-mail: .... Telephone: ....

Please invoice my organisation ☐   Cheque enclosed ☐
                                                made payable to CIPFA
                                                VAT Reg: GB 627 3907 25

PO or Reference Number: ....

Line Manager Details

Please provide details of your line manager or appropriate point of contact within your organisation:

Name: .... Job Title: ....

E-mail: .... Telephone: ....

Special Requirements

Please advise us of any medical conditions or special/access/dietary requirements:

....

How to book

Please complete Module Selection overleaf and return the completed booking form to:

Leah Wright
Business Support Officer

CIPFA Northern Ireland
3rd Floor, Lesley Exchange 2
22 East Bridge Street
Belfast   t: 028 9026 6770
BT1 3NR   e: leah.wright@cipfa.org

Exam Results

Please be aware that your exam results will be passed to CIPFA Northern Ireland. If you do not wish your results to be passed to CIPFA Northern Ireland you must advise Student Support at CIPFA Robert Street in writing. Please sign to confirm that you have read and understood this declaration:

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Professional Qualification Module Selection

	Tuition Classes	Revision Class
Certificate		
Financial Reporting	☐	☐
Audit and Assurance	☐	☐
Diploma		
Financial Management	☐	☐
Business Management	☐	☐
Strategic		
Strategic Leadership	☐	☐
Strategic Financial Management	☐	☐

Fees

For information on pricing and fees please refer to the Fee Schedule.

Notification of cancellations must be received in writing up to 14 days before the commencement of the course to qualify for a refund of fees. Any withdrawal from the course thereafter will incur the full tuition fee. Substitutions may be made at no extra charge, but please inform the course co-ordinator in advance.

Signature: .... Date: ....

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