

## CIPFA Wales: full list of training courses

With ever-decreasing budgets, and growing pressure on you to achieve more with less, finding the right training at the right costs is more important than ever.

All our training courses can be tailored to meet your needs and delivered in-house - saving you time and cutting travel and accommodation costs. Please email **Chris Tidswell, Head of CIPFA Wales**, at [chris.tidswell@cipfa.org](mailto:chris.tidswell@cipfa.org) to discuss how CIPFA can help up-skill your organisation.

### Asset Management

Capital Planning  
Introduction To Asset Management  
Introduction To Local Authority Capital Planning  
Introduction To Shared Services: Getting Started  
Option Appraisal - Making The Right Choices  
Shared Services - A Business Case  
Whole Life Costing

### Finance

Accounting For Beginners  
Activity Based Costing (abc) In The Public Sector  
Balancing Budget And Monitoring Risk Areas  
Budget Management And Control  
Capital Planning  
Debt Management in the Public Sector  
Finance Committee Training  
Finance For Non Finance Managers  
Finance for Finance Managers  
Finance For Social Work Managers  
IFRS 1 - Overview  
IFRS 2 - Non Current Assets  
IFRS 3 - Financial Instruments  
IFRS 4 - Employee Benefit  
IFRS FE/HE  
Introduction To Accounting For Charities  
Introduction To FE/HE  
Introduction to IFRS  
Introduction To Local Authority Accounting  
Introduction To Local Authority Capital Planning  
Introduction To Local Authority Housing Finance  
Introduction To Housing Association Finance  
Introduction To Local Government Finance  
Introduction To NHS Finance

### People Skills

Advanced Negotiating Skills  
Assertiveness Training  
Being Resilient  
Change Management  
Coaching Workshop  
Delegation And Empowerment  
Develop And Manage Teams  
Difficult Conversations  
Effective Report Writing  
Employment Legislation  
Influencing Skills  
Life Changes - Making Retirement Work For You  
Managing Change  
Managing Individuals  
Managing Meetings Effectively  
Managing Poor Performance  
Managing Your Future  
Motivating Others  
Positive Customer Care  
Presentation Skills  
Proof Reading  
Stress Management

### Performance

Activity Based Costing (abc) In The Public Sector  
Advanced Negotiating Skills  
Benchmarking - The Process  
Building A Better Balanced Scorecard  
Effective Report Writing  
Efficiency And Value For Money  
Embedding Efficiencies  
Governance Implications Of Shared Services  
Introduction To Coaching  
Lean Thinking  
Making Sense of Performance Information  
Management Of Performance At Organisational Level  
Performance Management

Long Term Financial Planning  
Open Book Accounting  
Presenting Figures Effectively  
Programme Budgeting  
Resource Budget For Managers  
Zero Based Budgeting

## **Governance**

Advanced Audit Committee  
Advanced Risk Management  
Certificate In Corporate Governance Scotland  
Effective Audit Committee  
Essential Skills For Board Members  
Finance Committee Training  
Fraud Awareness For Managers  
Good Governance In Partnership  
Governance Implications Of Shared Services  
How Good Is Your Governance  
How To Prevent And Detect Public Sector  
Fraud  
Introduction To Fraud Awareness  
Introduction To Internal Audit  
Introduction To Risk Management  
Introduction To The Bribery Act  
Scrutiny

Service Level Agreements  
Capital Procurement  
Certificate In Contract Management  
Certificate In Public Sector Procurement  
Deliver Savings Through Better Contract  
Management  
Driving Cost Reductions Through Better  
Procurement  
Effective Specification Writing  
Practical Tender Evaluation  
Service Level Agreements

## **Project Management**

Agile Management Of Projects  
An Overview Of Programme Management  
Essentials Of Project Management  
Introduction To Project Management  
Managing Risk, Quality And Communication  
Managing Small Projects  
Prince2 Foundation  
Prince2 Foundation And Practitioner  
Prince2 Practitioner  
PRINCE2 Re-Accreditation  
Project Management Tools  
Sponsoring And Directing Projects