

Notes of Meeting

Meeting CIPFA AUDIT PANEL
Time 10:30am
Date 2 November 2011
Venue Room 4, CIPFA, 3 Robert Street, London

Members Anthony Barrett
Wales Audit Office (Chair)
David Aldous
Audit Commission
Derek Anderson
Northern Ireland Department of Justice
Sallie Dailly
Dundee City Council
Ruth Lowry
Lancashire County Council

Paul Manning
DIFD
Gordon Mattocks
Housing Internal Audit Forum
Keith Osborn
NAO
Phil Spencer
Derbyshire County Council

Secretariat Keeley Lund
CIPFA Policy and Technical
Paul Mason
CIPFA Policy and Technical

Matthew Allen
CIPFA Policy and Technical

In attendance Diana Melville
CIPFA Business Services
Rikki Ellsmore
CIPFA Business Services

Tim Pouncey
Chair TIS Online Editorial Board

Panel Business

The Panel first dealt with routine business before approving the minutes of the meeting of 29 June 2011 and then considering the matters arising.

Audit Panel Work Programme (Including Panel Strategy Statement 2012)

The Panel was briefed on progress against the 2011 work programme and noted the imminent publication of the updated *Excellent Internal Auditor* publication. The Panel offered their initial thoughts on the Panel strategy for 2012.

Joint Working with IIA

The secretariat briefed the Panel on the current status of this initiative and considered how to keep the wider membership engaged.

IT Audit Briefing

The Panel let Phillip Spencer know the type of IT audit briefing that they would find useful and then shared their different experiences of enforcing acceptable IT use policies.

December Audit Update Event

The Panel confirmed the programme for the forthcoming update on 6th December in London.

CIPFA Audit Conference 2012

The Panel supported proposed date and venue for 2012 and then identified potential topics and speakers and confirmed that the experiment with break out groups in 2011 should be repeated.

CIPFA Business Report

The Panel noted the recent performance of the Better Governance Forum and other associated CIPFA business activities. Some ideas for prospective new products in 2012 were considered.

Internal Audit Provision Survey

The Panel recognised the value of this initiative and identified the barriers that had to be overcome if it were to be successful.

CIPFA/Panel Communications

The Panel received on the steps that CIPFA's corporate communication team were taking to improve communication with the membership and to give more profile to the work of the Panels in particular. In addition, Panel would develop its own communication strategy.

Cliff Nicholson Award 2012

The Panel accepted a minor amendment to the information sought from entries and removed the prohibition on the winning entry being made public before the presentation at the Audit Conference.

Panel Member Updates

Members of the Panel provided updates on recent developments in their sectors.

Audit Viewpoint

Prospective *Audit Viewpoint* topics and authors were identified.

Any Other Business

Panel members would be consulted about their availability for panel meeting in 2012.