

## MINUTES OF CJC MEETING AT 1100 ON FRIDAY 24 NOVEMBER - CIPFA OFFICES, 3 ROBERT ST

**Present** - Carl Allen (CP), Bob Atkins (APA), John Blair (APSE), Derek Collins (BSA), Richard Harbord (IRRV), Parvis Khansari (CSS), Rob Langridge (BSA), Henry Merritt (LGA), Mair Molteno (LGA), Andy Oakley (SOPO), John Serle (SOCITM), Julian Smith (secretary), Will Werry (chair)

**Apologies** - Clive Bone (IQA), Malcolm Dawes (ACES), Anna Green (HFMA), Clive Heathers (SBSLG), Lesley Horne (ADSW), Alan Jones (SCQS), Michael Murphy (TAG), John Plumb (IPF), Richard Schmidt (CIPFA)

**Version 5 of the Standing Guide** - revised Part 25 (Framework Agreements) agreed for inclusion in Version 5 (and for posting meanwhile on the CJC website) subject to spelling out at 25.17 that EC and OGC approval to exceeding the 4 year limit on framework agreements (if needed to provide a return on investment) applies to investment by both client authorities and contractors

The programme for revision contained in the 17.11.2006 list was agreed subject to

- ◆ further review if a code of practice for procurement is introduced in line with the local government white paper
- ◆ any further suggestions for inclusion in the programme from CJC members - these now requested

**Guide to Service-Sharing & Economies of Scale** - approved for immediate publication subject to

- ◆ amending title of Part 01 to "Economies of Scale - Miracle or Mirage?"
- ◆ amending 01.02 to start "Received wisdom is that great economies of scale are often to be expected. Experience nevertheless shows that this expectation is often simplistic ..."
- ◆ amending 01.02.3 to "service users do not always benefit from them, because their choice may be unduly restricted"
- ◆ adding after 05.12 that additional client authorities are not committed to any procurement, and that this lack of commitment must limit the favourable effect on tenders of providing in notices for such authorities to place additional contracts
- ◆ rephrasing 15.07 to acknowledge the present uncertainty about the lawful extent of indemnities against future increases in the cost of past service
- ◆ reconciling 15.19.3 with other references to indemnities
- ◆ noting the freedom of limited liability partnerships to trade outside the restrictions on local authority trading
- ◆ adding a new Appendix A to include a decision tree, covering all options for shared services arrangements, and their respective pros and cons

**Observations on the London CPE report on procuring temporary etc staff** - the draft circulated on 17.11.2006 was agreed subject to suggesting enlargement to cover the pros and cons of the different types of contracts and framework agreements which might be used

**Next CJC publications** - consideration was deferred until the next meeting, when the extent of the changes necessary to the Standing Guide should be clearer

**Calendar of Meetings for 2006 & 2007** noted as follows - all at 1100 in CIPFA offices, Robert Street

26 January 2007      30 March 2007    25 May 2007  
27 July 2007      28 September 2007    30 November 2007

Approved and signed



Will Werry, chair, 24 November 2006