

MINUTES OF THE CJC MEETING ON 26 MAY 2006 IN THE CIPFA CONFERENCE ROOM

Present – John Blair (APSE), John Bradley (BSA), Derek Collins (BSA), Malcolm Dawes (ACES), Ossie Dodds (PSnet), Phil Hall (Audit Commission), Richard Harbord (IRRV), John Holman (CIOH), Mair Molteno (LGA), Ken Odgers (AP), John Plumb (IPF), Richard Schmidt (CIPFA), Julian Smith (secretary), Will Werry (chair) and **Apologies** - Bob Atkins (APA), Shirley Atkinson (PTEs), Roy Fairclough (TAG), Mani Ghomi (TAG), Anna Green (HFMA), Sipi Hameenaho (CoopsUK), Parvis Khansari (CSS), John Layton (CIPFA), Lesley Lodge (CIPFA), Henry Merritt (LGA), Andy Oakley (SOPO), John Serle (SOCITM)

1 **Guide to Economies of Scale** - the following drafts were approved

- Part 01 the Questions Still Open (7 May draft)
- Part 02 Sharing Services by Delegating Functions (7 May draft)
- Part 03 Sharing Services by Delegating or Contracting out Procurement (7 May draft)
- Part 05 the Co-location of Services (14 May draft)
- Part 07 Bundling (14 May draft)
- Part 08 Strategic Partnerships (14 May draft)
- Part 09 Supply Chain Management (14 May draft)
- Part 10 Contract Periods (21 May draft)

subject

- ◆ in Part 01, to adding extracts from Scottish and Northern Ireland government papers as annexes, updating acronyms for government departments, adding a discussion about when economies of scale can be secured, and whether these are desirable; and amending Better Schools for the Future to Building Schools for the Future
- ◆ after 02.21 to adding a discussion about the problems of apportionments, particularly within open partnerships
- ◆ to enlarging point 03.12 to acknowledge the circumstances in which framework agreements are cost-effective
- ◆ warning at 03.14 against guaranteeing contractors any minimum volume of work under framework agreements
- ◆ at 05.11 mentioning the data protection protocols sometimes justified for social services clients, and adding the opportunity for an agency to ask another agency to add one question to its questionnaire, where this would enable the first agency to dispense with its own questionnaire
- ◆ at 05.20 seeking any more widely used collective term for local communication systems
- ◆ at 05.22, adding the scope to provide for building repair requests, the automatic monitoring of the activities of social services clients, and identifying enquiries from residents just outside the authority's area
- ◆ at 08.09, acknowledging the value of open book accounting when renegotiating prices, and the importance of intelligent clients
- ◆ to enlarging 10.04 to quote PFI re-tendering requirements in support of the point made about price drift, and noting the scope for contractors to help authorities deal with budget problems

2 **CJC Standing Guide** - the following drafts were approved

- Part 15 Buying from Small Businesses (21 May draft)
- Part 20 the Social Factors in Procurement (7 April draft)

3 **OFT guide - More Competition, Less Waste** - agreed to make no further comment unless there is pressure to adopt the guide's recommendations

Calendar of Meetings for 2006 & 2007 all at 1100 in CIPFA offices, Robert Street

28 July 2006	29 September 2006	24 November 2006	26 January 2007
30 March 2007	25 May 2007	27 July 2007	28 September 2007
30 November 2007			

Approved and signed



Will Werry, chair, 26 May 2006