

MINUTES OF THE CJC MEETING ON 28 JANUARY 2005 IN CIPFA ROOM 4

Present – Shirley Atkinson (PTEs), John Blair (APSE), Malcolm Dawes (ACES), Ossie Dodds (PSnet), Suzanne Dowse (secretary), Richard Harbord (IRRV), Colm Hughes (LGA), Brian Jervis (SCQS), Martin Joyner (BSA), Henry Merritt (LGA), Peter Newham (ACSeS), Nick Powell (CSS), Andrew Renwick (PCA), Richard Schmidt (CIPFA), John Serle (SOCITM), Derek Stacey (SOPO), Will Werry (chair)

Apologies - Bob Atkins (APA), Clive Bone (IQA), Chris Buss (CIPFA), Louise Dunn (IPF), Kirsten Gillingham (BUFDG), Anna Green (HFMA), John Holman (CIOH), Anna Klonowski (LGA), Lesley Lodge (CIPFA), Mair Molteno (LGA), Sue Morecroft (CIPS), John Plumb (IPF), Gail Shadlock (SOCPO),

Vice chair of the CJC

- 1 John Searle was elected unanimously

Guide on the power of competition

- 2 draft brief dated 25.01.05 agreed subject to
 - ◆ reversing the of sequence of headings (to type of work or service – type of contract – procedure)
 - ◆ including also fixed price contracts with shared savings, schedule of rates contracts with shared savings, fixed price contracts with schedules of rates, and cost plus contracts
 - ◆ including cautionary notes on the problem for clients is dealing with tenders which are incredible but which cannot be rejected as ‘too low’, and the problem for tenderers in pricing unachievable specifications
- 3 alternative title of guide - members to forward suggestions to the Chairman.

Update of the Standing Guide

- 4 part 16 (other working arrangements) - new sections on **planning and highways agreements** agreed subject to adding a paragraph on current consultations
- 5 new part 36 (**method statements**) - agreed subject to
 - ◆ clarification of the different uses of method statements
 - ◆ inclusion of paragraphs on the need for validation
- 6 part 64 (the commissioning of works & services subject to special statutory requirements) – new section on **intervention** agreed.
- 7 new part 66 (**certified contracts**) agreed.
- 8 revised part 72 (external trading) (for England & Wales) – new sections on **ExTraCos** agreed subject to addition to paragraph 72. 25 of a statement of the value of management accounting records on trading
- 9 CJC Annual Conference – date agreed as 24 November. To address the overall effects of competition but with special coverage of the new directives, Gershon, freedom of information, change in highways procurement, and centres of excellence

Calendar of Meetings for 2005 noted – all in CIPFA offices, Robert Street

18 March 2005	27 May 2005	29 July 2005
30 September 2005	25 November 2005	

Approved and signed



Will Werry, chair, 28 January 2005