

MINUTES OF THE CJC MEETING ON 28 MAY 2004 AT THE IPF CONFERENCE CENTRE

Present – John Blair (APSE), Nick Carroll (DAS), Derek Collins (ODPM), Malcolm Dawes (ACES), Suzanne Dowse (secretary), Kirsten Gillingham (BUFDG), Phil Hall (Audit Commission), Sipi Hameenaho (CoopsUK), Brian Jervis, (SCQS), Lesley Lodge (CIPFA), Nick Powell (CSS), John Serle (SOCITM), Derek Stacey (SOPO), Will Werry (chair)

Apologies - Bob Atkins (APA), Shirley Atkinson (PTEs), Clive Bone (IQA), Paul Cook (CIPFA), Ossie Dodds (PSnet), Louise Dunne (IPF), Steve Gilby (CIPS), Anna Green (HFMA), Richard Harbord (IRRF), Clive Heathers (SBSLG), John Hesp (vice chair, LGA), Melinda Johnson (I&DeA), Henry Merritt (LGA), Mair Molteno (LGA), Sue Moorcroft (CIPS), Peter Newham (ACSeS), Norman Rose (BSA), Gail Shadlock (SOCPO), Alan Tyler (FPS)

1 Guide to the Future of Local Authority Housing

- ¥ draft on 'Unsupported Financing' agreed as part of the Guide subject to change of title to 'Self Financing'
- ¥ agreed to add new section on the contracts needed for house improvements by different financing methods
- ¥ agreed to seek housing association representation on the CJC housing committee

2 Parts of former Paper 'a New Look at Contracts & Competition'

- ¥ the three parts on **diversity vs economies of scale, how many tenders ?**, and **managing risk**, agreed for posting for comment on the CJC website and inclusion in the next update of the Standing Guide
- ¥ **freedom of information in commissioning** - agreed for posting for comment on the CJC website and inclusion in the next update of the Standing Guide, subject to
 - distinguishing between trade secrets and prejudice of commercial interests (being independent grounds for exemption)
 - inserting 'innovative methods proposed by tenderers which authorities agree to maintain in confidence' in Paragraph 11 as another example of exemption for breach of confidence
 - circulating a revised draft
- ¥ **the third sector** - agreed for posting for comment on the CJC website and inclusion in the next update of the Standing Guide, subject to
 - revising the sequence to give greater prominence to action by authorities
 - amending the heading 'General Publicity to 'Building Capacity'
 - adding the scope for conducting seminars and other advice for charities as to their opportunities to engage in additional activities to work for authorities
 - in paragraph 30 point 3 amending 'interests' to 'knowledge'
 - adding scope for local authorities to provide **support services** to the 3rd sector to allow the 3rd sector to provide services to the authorities
 - circulating a revised draft

3 Part 17 of the Standing Guide - **charges for discretionary services** - agreed for posting for comment on the CJC website and inclusion in the next update, subject to circulating a revised draft

4 **CJC responses to ODPM order and statutory guidance on trading** - drafts agreed subject to

- the need for business cases to be proportionate to risk to be established in the statutory guidance not by amending the order
- circulation of a revised draft

5 Calendar of Meetings for 2004 – all at 1100

30 July 24 September 26 November

Approved and signed



Will Werry, chair, 28 May 2004

