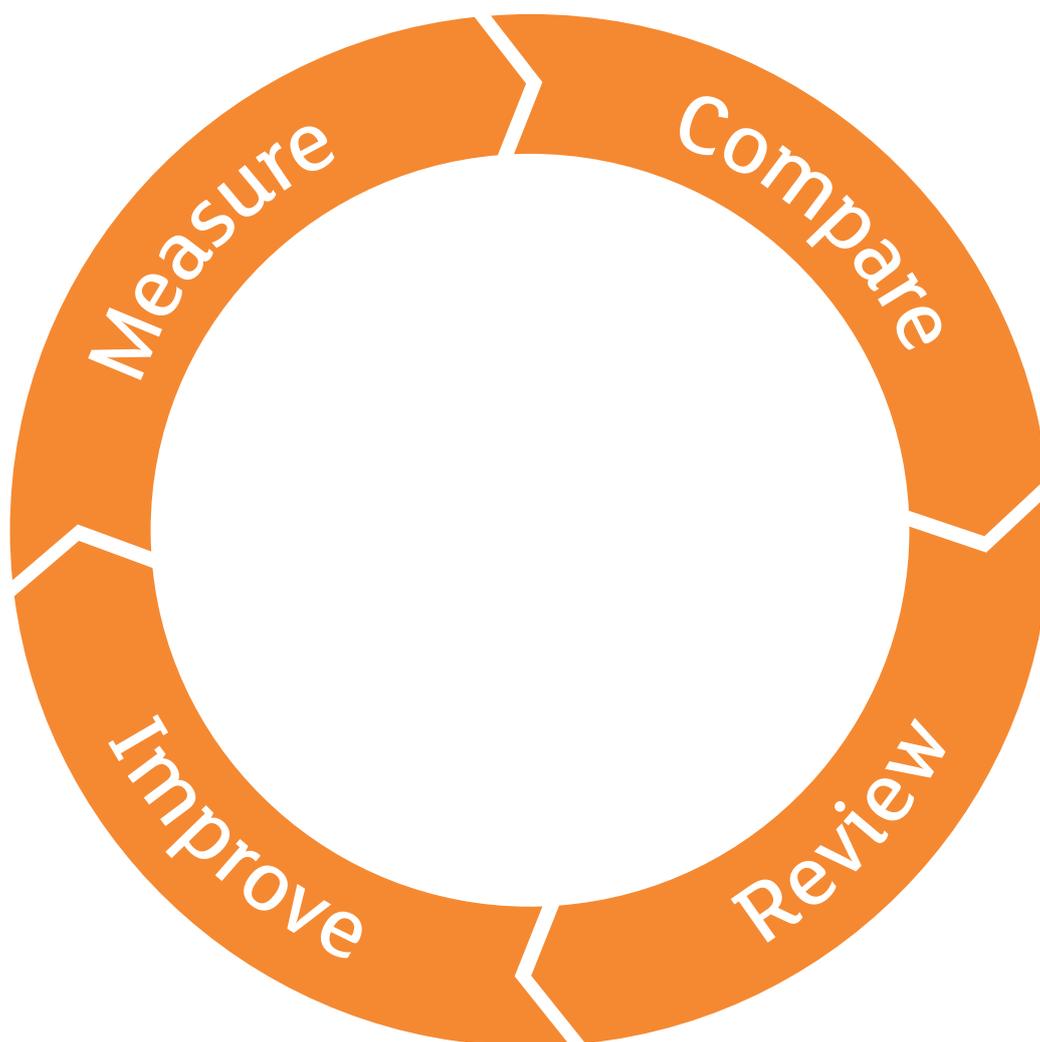


CIPFAstats

measure your performance

and improve your value for money

2017/18



what is CIPFAstats?

CIPFAstats is the leading independent source of comprehensive data about local government and its services. with information from over 100 years of CIPFA and Local Authority work. It provides an essential and comprehensive framework for reviewing the efficiency of locally provided services.

What do you get?

CIPFAstats datasets and publications include financial, activity, staffing and performance information for local government, public sector and private organisation staff, engaged in comparative analysis, performance measurement and Value for Money studies of local authority data.

Our growing online database at www.cipfastats.net provides access to more than 40 years of data, across 30 service areas, as well as a range of interactive and visual tools to help analyse the information. You can also keep up to date with our popular monthly e-alerts. Details of all surveys can be found at the end of this brochure.

Who can benefit?

With one subscription covering every member of your organisation everybody in your organisation can benefit from CIPFAstats. All they need to do is register and create their own login and they will be able to access all the data, publications and interactive tools that they need.



250,771,707
visits to libraries in 2015/16

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How CIPFAstats can help you

Your organisation is making a number of difficult decisions about how to reduce costs whilst maintaining service levels. Affordable, reliable and robust statistical information is an essential resource to help you achieve this. We ensure that you have access to this information, and are able to use it to help make the correct decision and manage your resources more effectively.

Our data can help you identify new areas of improvement through:

- Comparative data analysis
- Performance measurement
- Establishing value for money
- Investigating cost effectiveness
- Performing trends analysis
- Providing audit and inspection data
- Management information
- Policy formulation and evaluation

Find out how you compare with other authorities

Comparing your data with others can be highly revealing – and extremely useful in identifying areas for improvement. Our nearest neighbours model uses a range of demographic and socio-economic indicators to help you to identify the local authorities most similar to your own. This model is recognised as the main source for generating meaningful groups across the public sector.

‘CIPFA stats publications provide an invaluable, easily accessible source of benchmarking data which is respected by service managers and hence an important tool in challenging costs and identifying service areas for further study in an increasingly difficult financial environment’

David Green, Surrey County Council

what's new for 2017/18?

As well as supporting you to improve your organisation we are constantly working to improve the CIPFA stats service. Improvements for the new year include:

- Earlier publication dates
- Updated interactive mapping tool, Instant Atlas
- An enhanced service offer
- Pilot of online electronic data collection

Refreshing survey range

The data that we collect and publish needs to meet your requirements; this is why we review the surveys that are completed to reflect the changing nature of local government. We also work with government departments to minimise duplicating data collection.



£14

**average standard hourly
rate for home care
(external provision)**

Enhanced service offer

For 2017/18, as part of the full subscription package, we will be introducing three comparative profiles, these are;

- Local Authority Expenditure (RO)
- Local Authority Budgets (RA)
- Accuracy of Financial Forecasting

The expenditure and budget profiles, allow you to examine how your service costs compare to your peers, providing key decision-makers with a quick way to bring together recent Revenue Account and Revenue Outturn data, to support evidence based decision-making.

The Accuracy of financial forecasting profile enables you to examine how the accuracy of your budgeting process compares to your peers.

These profiles present the data in a simple way with easy-to-read charts that show your authorities data and compare it against not only other authorities, but also average levels of performance.

'The CIPFA statistics and research tools both form an integral part of the Value For Money analysis produced in order to support and provide essential challenge to the annual business planning process, resulting in improved value for money for Manchester residents'

Richard Paver, City Treasurer, Manchester City Council

Reporting tools – more power at your fingertips

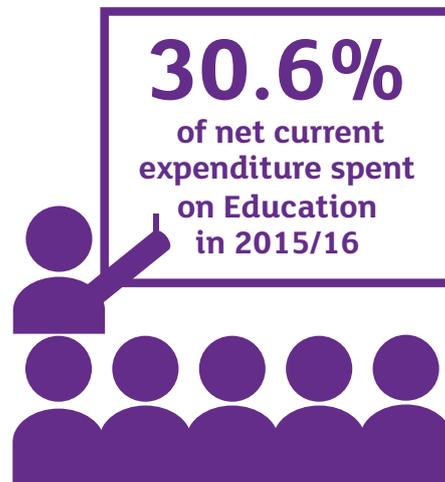
The CIPFAstats website gives you easy access to data sets that can be downloaded directly to spreadsheets, as well as a range of interactive statistical tools, to help you analyse and visualise the information. A powerful reporting tool, InstantAtlas greatly enhances your ability to make comparisons, monitor trends and develop purpose-built reports. It also allows you to create highly-interactive online reporting solutions that combine statistics and map data to improve data visualisation, enhance communication, and engage people in more informed decision making.

‘I refer to CIPFA Statistical publications as the ‘bible’ on local authority expenditure. I use them as both a reference manual and also as a valuable source of information for benchmarking exercises. The ability to download publications in excel format is extremely valuable. I welcome the fact that CIPFA is trying to publish documents quicker; this is essential if the information is to be used to help find budgetary savings’

Ian Thompson, Chief Finance Officer, Office of the Police and Crime Commissioner, Thames Valley

Features include:

- Interactive mapping of data across multiple years
- Comparison against pre-set or user-defined groups
- Creation of flexible reports for your organisation
- Ability to export outputs to your own reports
- Export indicators to spreadsheet for further analysis.



quality you can depend on

We've developed a strong reputation for reliable and robust data sets, thanks to our statistical code of conduct and stringent data validation process. We also give you the chance to download and check provisional data sets before they are finalised.

All surveys reviewed by a working party network

We ensure that our data collection surveys are constantly reviewed by a wide network of working parties. Consisting of local government practitioners and representatives from central government departments and other key bodies, their role is to:

- Ensure the data we collect are relevant and fit for purpose
- Work in partnership with other data collectors to minimise duplication and reduce burdens on local authorities
- Advise on the content of CIPFA's Service Reporting Code of Practice (SeRCOP) Service Expenditure Analysis

If you'd like to play an active role in a working party, please contact us at statistics@cipfa.org.

how to subscribe

In these difficult financial times, instant access to the numbers that count is vital. Subscribe to CIPFAstats and every single member of your organisation can benefit. To find out more about how you can benefit, please call us on **0203 1171840** or email statistics@cipfa.org

'It couldn't be easier to download the data to Excel, tailor it to the elements you are interested in and apply additional comparative formula as necessary to see how you compare to other authorities. There is data on every authority'

Dave Sharpe, Head of Revenues and Benefits,
London Borough of Barnet



**Total revenue expenditure
by local authorities in
England dropped**

1.5%

from 2014/15 to 2015/16

how else we can help?

VfM Toolkit – compare your performance with your peers

The VfM toolkit graphically compares your authorities performance, in terms of activity and expenditure against other authorities. You can find out which authorities are offering better Value for Money and then drill down in to the data, to better understand your position. The toolkit was originally developed by Somerset, CIPFA took over that role from 2010.

How the toolkit can help you:

- It gives you a powerful, yet simple to understand, visualisation of all services on the same scale.
- At a glance, you can see how your services are performing as compared to peers across a range of comparator groups. Indicators can be 'weighted' or excluded to reflect your local priorities.
- The tool requires no additional data collection or work from you, making use of data you've already provided.
- Most importantly, the VfM toolkit will be updated three times a year to ensure that you have the latest data available to help you with your budget planning process. If you would like to find out more, or wish to sign up, please contact vfmtoolkit@cipfa.org.
- Try our dummy model at www.cipfastats.net/vfmtoolkit/ to see how easy it is to make sure your services are offering value for money.

'We are increasingly making use of the CIPFAstats service and the valuable information it provides, which we are utilising to better understand our comparable costs and performance to help inform our decision making and service improvement'

Wayne Farrington, Corporate Performance & Policy Officer,
Solihull Council

Call on the expertise of our Analysis and Research team

Building upon the CIPFAstats data series, the work of our Analytics and Research team is centred on the analysis and interpretation of information collected across the public sector.

The team helps you better understand your costs, service delivery, performance and the outcomes you receive, helping you to identify areas for savings or where performance could be improved. We help you to prioritise where change should be made, so that your services offer the best value for money possible.

The team use a combination of methods and tools to meet these challenges, drawing on internal expertise as well as partners in local and central government and the business community. We can call on considerable experience in collecting, validating, analysing and interpreting a variety of statistical information.

To find out how we can help you, contact statistics@cipfa.org



In 2014/15
44.8%
of waste from English
households was recycled

CIPFAstats datasets

Administration of Justice Statistics (from 1977 to 2014)

Provides estimates and actual expenditure and income figures shown per thousand population for Coroners' Courts. Non-financial information includes the number of deaths reported to the Coroner and the number of post-mortems undertaken.

Archive Services Actuals Statistics (includes historical access to Archive Services Estimates Statistics) (Actuals: from 2006/07, Estimates: from 1987/88 to 2006/07)

Includes a detailed analysis of local authority archive services, including: staff resources; access points; holdings and storage capacity; availability of resources to the public; use of resources and financial statistics.

Capital Expenditure and Treasury Management Statistics (from 1976/77)

Provides a comprehensive analysis of capital expenditure by service and on grants and advances; capital income from receipts and grants; sources of long term borrowing; debt maturity structure; approved investments and average rates of interest.

Cemeteries Statistics (from 1979/80)

Includes details of the number and area of cemeteries; number of interments and new graves excavated; staff employed; revenue expenditure and income and fees and charges.

Children's Services Actuals Statistics (from 1974/75)

Shows final outturn expenditure analysed over: nursery, primary, secondary and special schools; children and young people's services and capital expenditure and receipts.

Also includes: unit costs per pupil; numbers of schools, pupils and teachers; gender, ethnicity and age profile of pupil numbers; exclusions; exam results and information on pupil referral units.

Children's Services Estimates Statistics (from 1974/75)

Contains a wide range of financial data on all aspects of Children's Services and some non-financial data. It includes the number of schools, pupil numbers, pupils with special educational needs, early years, free school meals and detailed information on local authorities' Section 52/251 budget statements, including: age weighted funding per pupil; schools budget; other education and community budget; adult and community learning and children's social care.

Council Farms Statistics (from 1985/86)

Provides detailed financial and other information on council farms/rural estates in England and Wales, including: number and types of farm; average size; acquisitions and disposals; tenancies; rent roll; capital expenditure on acquisitions etc.; staff employed and operational and non-operational expenditure, including the cost of estate management.

Council Tax Demands and Precepts (from 1993/94), Community Charge (1990/91 to 1992/93), Rates (1978/79 to 1989/90)

Describes the local levies made by authorities to fund expenditure following the implementation of the Local Government Finance Act 1992. It includes the number of chargeable dwellings by band; the average council tax per dwelling; the average band D equivalent council tax; authorities' council tax requirements and levels of precepts.

Crematoria Statistics (from 1976/77)

Includes details of the number of cremators and cremations; staff employed; expenditure to conform with the Environmental Protection Act; capital cost of crematorium; revenue expenditure and income and fees and charges.

Culture, Sport and Recreation Statistics (includes historical access to Charges for Leisure Services Statistics) (from 1977/78)

An analysis of estimated expenditure and income on: indoor and outdoor sports; recreation facilities; community centres; golf courses; sports development and community recreation; community parks and

open spaces; countryside recreation and management; allotments; museums and galleries; theatres, public entertainment; arts development and support; and heritage. Non-financial information includes details on the number and size of facilities, the number of events/performance and the number of visitors.

Cultural Statistics in Scotland (from 2004)

Contains an analysis of actual and estimated expenditure and income in Scotland on: sport, community recreation, parks and open spaces, arts, heritage and museums, tourism, libraries, archives, and other cultural activities, such as foreshore expenditure, promenades and piers, and gardening competitions. Non-financial information includes details on the number and size of facilities, and in the case of theatres, concert halls, exhibition spaces, arts centres, and museums and galleries, the number of events / performances / exhibitions and actual attendances.

External Funding Statistics (now discontinued) (2004 to 2008)

Provides background information on local authority external funding operations, how many bids they have submitted, whether the bids were successful and the service areas in which they were applicable. It also includes details on bids operation in partnership.

Finance and General Actuals Statistics (RO data) (from 2008/09)

This publication is based upon information on local authority outturn statements, provided by Revenue Account (RO) returns. An analysis of each authority's expenditure is provided together with information on levels of grants, council tax and balances.

Finance and General Mid year update (from 2014/15)

The mid-year update to the RA data, made up of actual outturn (what has been spent) for the first six months and budget (what is expected to be spent) for the remaining six months. We also capture the level of confidence English Local Authorities have about their ability to deliver public services and their overall financial position.

Fire and Rescue Service (from 1977)

The estimated expenditure and income figures are shown for the Fire Service per thousand population, together with data on: fire risk categories; the number of fire stations; appliances; personnel. Final outturn figures are also included.

Highways and Transportation Actuals Statistics (includes historical access to Highways and Transportation Estimates Statistics (1975/76 to 2011/12)) (from 1978/79)

Provide details of authorities' estimated revenue and capital expenditure, including information on the cost of construction, routine maintenance, street lighting, winter maintenance, road safety, public transport (including revenue support and concessionary fares), co-ordination costs of transport support and car parking. Supplementary information includes details of gross income from car parking charges, the number of car parking spaces and the number of penalty/excess charge tickets issued.

Homelessness Statistics (from 1978/79)

Provides details of the cost of hostel, bed and breakfast and leasehold accommodation, together with the cost of administration and welfare. Non-financial information includes: the number of persons employed to deal with administering homelessness legislation; the number of households claiming and accepted as being homeless and details of the type of accommodation provided to homeless households.

Housing Rent Arrears and Housing Benefits Statistics (from 1994)

Provides a detailed analysis of local authority rent arrears, analysed between those of current and former tenants. Information is also included on enforcement action, and the numbers and average amounts of rent rebates and allowances paid to council and private sector tenants.

Housing Rents and Service Charges Statistics (from 1977)

Provides a detailed analysis of housing stock, average weekly net un-rebated rents, the level of voids and the number of tenancies. It also includes the number and average rents of sheltered dwellings and shared ownership properties and details of the arrangements for collection of rents.

Housing Revenue Account Statistics (from 1978)

Provides the detailed Housing Revenue Account expenditure for each housing authority in Great Britain. Other information includes rent levels, rent arrears, numbers of dwellings, average rates of loan interest and details of the sale of council houses.

Income Statistics (now discontinued) (2009/10 to 2010/11)

Data relating to the collection of income from customer and client receipts across the full range of council services.

Local Authority Assets / Balance Sheet and Capital Charges Statistics (from 1996)

Contains a detailed analysis of local authority balance sheets, including information on operational and non-operational assets, the former analysed over individual General Fund Services, Other Commercial Services and the Housing Revenue Account; long and short term borrowing; level of investments and reserves and information at service level on capital charges.

Local Authority Pension Fund Investment Statistics (now discontinued) (from 1987-97 to 2002-12)

Provides performance details of local authority pension funds over three, five and ten years; the fund size and growth rate; and an analysis of investments by market value.

Local Authority Workforce Statistics (now discontinued) (2005 to 2013)

Makes available a wide range of local authority level data on wages by job posts, gender and full-time/part-time status, including medians and quartiles for each post.

Local Government Comparative Statistics (now discontinued) (1997-2008)

Contains a selection of comparative financial and other statistics covering all aspects of local authority provision. The data are intended to cater for those who require a ready source of local authority comparative statistics and includes over one hundred indicators. Examples of the information included are: number of domestic/non-domestic properties; average council tax payment per domestic hereditament; bed and breakfast cost per household day; number of void dwellings in the housing stock; proportion of planning applications determined in eight weeks; concessionary fare cost per capita; tonnes of household waste arising and percentage of household waste recycled.

PFI / PPP (now discontinued) (2003 to 2006)

Provides details of Private Finance Initiatives and Public Private Partnerships across all sectors of Local Government. Includes information on project costs and financing, budgeted and actual times of work undertaken and detailed descriptions of any outputs, expectations and problems encountered.

Planning and Development Statistics (now discontinued) (1978 to 2015)

An analysis of net revenue expenditure between planning policy, development control, environmental initiatives and building control. Non-financial information includes: staffing levels; number of planning and other applications; enforcement; a summary of building regulations work; size and number of conservation areas and the number and types of listed buildings.

Police Actuals and Estimates (from 1974/75)

A detailed analysis of actual revenue expenditure and income, plus a wide range of other financial data including: information on the cost of overtime; special constables; police pensions; authority costs; capital programmes and levels of reserves and balances. Non-financial information includes: details of police officer numbers by grade; other staff levels; the number of road accidents involving personal injury and the number of notifiable offences.

Police Estimates (from 1974/75)

A detailed analysis of estimated revenue expenditure and income, plus a wide range of other financial data including: information on police pensions; capital programmes and levels of reserves and balances. Non-financial information includes: details of police officer numbers by grade; other staff levels and the number of pensioners.

Police Objective Analysis (POA) (from 2009)

The Police Objective Analysis (POA) is a data collection for analysing individual police authority expenditure. It has been developed to support the need for understandable, accurate and consistent information to allow internal and inter-force comparisons.

Public Libraries Statistics (includes historical access to both Public Library Actuals (1974/75 to 2003/04) Statistics and Public Library Estimates Statistics (1974/75 to 2004/05)) (from 2005)

Includes a detailed analysis of revenue expenditure and income; staffing levels; service points open to the public; book stock and audio, visual and electronic stock; annual issues; inter-library loans; requests; enquiries and visits. These statistics cover the Library Service in Great Britain and Northern Ireland. The publication also contains statistics for the Republic of Ireland.

Rating Review Actuals (from 1982/83)

Along with the estimates, these are considered to be the most authoritative guide to local government financial statistics in Scotland. The publication includes statistics and actual expenditure information for all 32 authorities. Actual expenditure on all services is included. For the three major services areas of Housing, Education and Social Work, more detailed information is included.

Rating Review Estimates (from 1984/85)

Along with the actuals, these are considered to be the most authoritative guide to local government financial statistics in Scotland. The publication includes statistics and estimated expenditure information for all 32 authorities. Estimated expenditure on all services is included, as well as information relating to the number of councillors, the council tax base and non-domestic rateable values for each authority. For the three major services areas of Housing, Education and Social Work, more detailed information is included.

Regulatory Services Statistics (includes historical access to both Environmental Health (1981/82 to 2008/09) Statistics and Trading Standards Statistics (1978 to 2009)) (2010 to 2015) (now discontinued)

Provides a detailed analysis of expenditure and income including the proportion spent on core functions and staffing levels, this also includes final outturn figures. The characteristics of each local authority area, including the numbers and type of dwelling stock; the hazards encountered; the number and type of premises subject to inspection; staff numbers employed; information on hackney carriage licensing and house renovation grants; and details of enforcement action.

Revenue Collection Statistics (from 1990/91)

Contains a detailed analysis of authorities' council tax and national non-domestic rates operations; including analyses of the amounts collectable; current and previous years' arrears; court costs; the number of accounts raised and the methods of collection; the numbers of council tax benefit recipients, exemptions and discounts; the number of non-domestic hereditaments; enforcement action taken and information on the type of arrangements for service provision.

Scottish Performance Indicators (from 2008/09)

The Scottish Directors of Finance Performance Indicators are now collated by CIPFAstats following an agreement with CIPFA and the Scottish Directors of Finance Section. Published data includes indicators on Council Tax Collection; Non Domestic / Business Rates Collection; Collection of Sundry Debtors Accounts; Payment of Salaries & Wages; Payment of Invoices; Housing Benefit & Council Tax Benefit; Corporate Finance Provision; Internal Audit Services; Treasury Management Services; Pension Fund Investment; Pension Administration; Insurance and Risk Management.

Support and Shared Services Statistics (now discontinued) (2009/10 to 2014/15)

Publication collecting data relating to support service expenditure, including Finance; IT; Human Resources; Property Management/ Office Accommodation; Legal Services; Procurement Services; Corporate Services and Transport Functions. Details on local authority shared services for these back office functions are also included.

Social Care Actuals Statistics (includes historical access to Social Care Estimates Statistics (1996/97 to 2004/05)) (from 1976/77)

A detailed analysis of expenditure analysed between client groups: children and families, older people, people with a physical disability or sensory impairment, people with learning disabilities, people with mental health needs, Asylum Seekers and other adult services i.e. HIV/ AIDS and substance abuse. The information is further analysed between own and other provision. Other information includes a breakdown of the total population by age group, numbers of referrals, assessments and reviews, number of resident weeks, number of day care sessions, numbers of clients receiving services, hours of home care and meals served. Unit costs are calculated for most activities within each client group.

Waste Collection and Disposal Statistics (from 1976/77)

Contains a detailed range of all facets of waste collection and disposal including: the number of properties receiving a waste collection service and frequency of collection; operational management; method of service provision; type, frequency, collection and method of containment of recyclable materials; quantities of waste arising; home composting; methods of treatment and disposal; capital and revenue expenditure; the net cost of specific processes and information of recycling credits.

how to access CIPFAstats

To discuss how CIPFAstats can help your organisation to make decisions,
or to take out a subscription, please contact:
E: statistics@cipfa.org T: +44 (0)20 7543 5764

how else can we help?

CIPFA benchmarking

We look at the key functions affecting efficiency in your organisation. Our detailed individually-tailored reports, databases and interactive tools will provide you with solid, data-related evidence to support decision making, whilst our review meetings provide an opportunity for you to come together with your peers and share best practice from the exercise.

Corporate Benchmarking – Our unique corporate services benchmarking clubs are used by local authorities throughout the UK to drive improvements and deliver value for money. www.cipfa.org/corporateservices

Social Care Benchmarking – Meaningful comparative data is difficult to find in social care. CIPFA's social care benchmarking clubs help authorities share data in a non-judgemental environment.
www.cipfa.org/services/benchmarking/social-care

Value for Money (VfM) Indicators – VfM Indicators will assess your organisation's performance, and pinpoint its strengths and weaknesses, helping you to make more informed decisions on budget and improvement.
www.cipfa.org/services/benchmarking/vfm-indicators



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