

Minutes

Meeting: CIPFA Cymru-Wales Branch Executive
Date/time: Wednesday 24 June 2015 10.00 – 13.00
Venue: Wales Audit Office
Unit 1, Dragon 24
Penllergaer, Swansea
SA4 9HJ

With VC to Conwy CBC

Present:

Executive:

Iolo Llewelyn (IL) – President
Rhian Evans (RE) – Vice President – by VC
John Dwight (JD) – Secretary
Rebecca Nelson (RN) – Treasurer
Gill Lewis (GL) – Past President
Tony Hagland (TH)
Gerard Moore (GM) – by VC
Lynne Flux (LF)
Kavita Gnanaolivu (KG)

CIPFA:

Agenda items

	Welcome
1	Welcome IL welcomed members to the meeting, the first time we had used the WAO Swansea office.
2	Apologies for absence Executive: Tony Era Tom Bowering Steve O'Donoghue Ken Finch Lisa Young Sheila Crossley CIPFA: Chris Tidswell
3	Declarations of interest NONE, although during the meeting Gerard reported that he had been appointed as the independent chair of Powys Pension Board – there was unlikely to be any interest relevant to the Branch's work.

4	<p>Minutes from previous meeting</p> <p>Minutes from meeting 21 April 2015 Minutes approved, subject to the addition of dates for the future Branch meetings as follows:</p> <ul style="list-style-type: none"> - September 17 - November 12 - December 3 & 4 – business planning meeting <p>Matters arising (not covered elsewhere on the agenda):</p> <p>IL confirmed that Giles Orr remained the liaison director for Wales, and should continue to be invited to Branch meetings. December planning meeting – agreed that we would hold this in Abergavenny – GL to confirm accommodation.</p> <p>Attendance record 2015 – updated.</p>
5	<p>Business plan and events programme Business plan considered in detail. Updated for position as at June 2015.</p> <p>See business plan for update and actions.</p> <p>2015 events programme discussed and updated by RE – to be circulated for actions required. This was now on the branch web-site, although further updates will be required as events are confirmed.</p>
6	<p>November conference update Feedback from the conference planning group – actions now on—going as part of that group.</p>
CIPFA 'central' matters	
7 - 11	<p>CIPFA Ambassadors – being led by CIPFA, with potential support to ambassadors through Chris T</p> <p>Employers event – concern expressed that this had been held at short notice, with low attendance.</p> <p>CIPFA Wales office – Jonathan Huish has been appointed as a new associate in Wales to support Chris, although Branch not yet clear on what his role is going to be.</p> <p>Students – Tony E is now the Wales rep on the CIPFA Student Network</p>
CIPFA Cymru-Wales Branch matters	
12	<p>Co-options</p> <p>GL to approach Simon Cookson in the first instance. Ben Peatling has also expressed an interest in assisting with the conference, and to be invited to join the conference planning group.</p>
13	<p>Treasurer's report Circulated by RE. Still some delay in changing bank mandate and transferring role to RN.</p>
14	<p>Mentoring scheme</p>

	RN plans now to launch in September, when new cohort of students in place. Likely to have a specific session at the November conference.
15	Web-site JD & LF to meet to review the current web-site and consider need for any changes to the structure and content.
16	Permanent volunteer of the year award The award is held for a year, but then returned. Branch agreed to explore cost of providing a smaller award, which is given as a permanent memento. IL to investigate costs.
17	Spreadsheet deadlines JD to confirm next ones due
18	Items of correspondence Request from Julian Baker for CIPFA support in health & social care review – agreed to refer to Chris T for CIPFA central response. Venues for student training – potential contacts considered – JD to report back to CT. Members advised of advert for independent member of Arts Council of Wales audit committee.
19	Next meeting 17 September, WAO – afternoon meeting. IL to book accommodation.