

The CIPFA Procurement & Commissioning Network

GDPR and Public Sector Contracts – Are you Ready?

6 February 2018 (London), 8 February 2018 (Leeds) & 28 February 2018 (Birmingham)

This new series of workshops will take a detailed and practical look at the impending implementation (from 25 May 2018) of the General Data Protection Regulation (GDPR), which is a major milestone moment in data protection law. The workshop will address the potentially significant impact of GDPR on public sector procurement and contracts. It will cover the key changes GDPR will introduce to the current data protection rules, explain how contracts should be reviewed and updated as well bring you up to speed with all the latest guidance from the Information Commissioner. There is no doubt that the GDPR will require a major step change in how procurement teams operate and process personal data and protect the rights of data subjects. Fines for some GDPR breaches can be up to 4% of worldwide annual turnover - time is already running out for procurement teams to get ready.

09.30-10.00	Registration and refreshments
10.00 -10.05	Welcome, Introductions and Overview of the Day Mohamed Hans, Solicitor, Procurement Advisor, CIPFA Procurement & Commissioning Network
10.05-11.10	What does GDPR mean for Public Sector Organisations? The GDPR is the biggest shake-up in data protection law in 2 decades and will have a significant impact on how procurement teams store, manage and process personal data. This session will cover all the key new provisions and changes that procurement and contracts practitioners will need to implement, including: <ul style="list-style-type: none">▪ Changes to key definitions▪ New responsibilities for data controllers and processors▪ Enhanced consent and rights for subjects▪ Fair processing notices▪ Dealing with special categories of data▪ Impact of Brexit▪ Expanded territorial reach
11.10-11.25	Refreshments
11.25-12.40	Data challenges for Procurement Practitioners The GDPR creates some key data challenges for procurement teams. This includes: <ul style="list-style-type: none">▪ Lawful basis of processing (data sources from different areas)▪ New rights for data subjects▪ Direct liability▪ Right to be forgotten▪ Mandatory breach notification and fines and penalties▪ Accuracy, restriction and objections for processing of personal data▪ Changes to data controllers/ processor relationship▪ ICO Guidance GDPR guidance on contracts and liabilities between controllers and processors
12.40-13.20	Lunch
13.20 – 14.30	How to ensure your Supplier Contracts are Compliant <ul style="list-style-type: none">▪ Review contracts with third party suppliers▪ Impact of Article 28▪ Negotiating a processor contract▪ Mandatory requirements in processor contracts▪ What to include in sub-contracts▪ Liability demands under GDPR contracts▪ Procuring new IT systems/ health and social care contracts – what to watch out for?▪ Modifying existing contract – procurement impact▪ Terminating contracts
14.30-14.40	Refreshments

14.40–15.25	Reviewing GDPR Clauses and What to do Next? ▪ This session will offer templates and checklists to help you review and update your standard contracts to meet GDPR requirements ▪ Plenary discussion
15.25–15.30	Summary and close

Key benefits

By attending the event, delegates will gain:

- a practical understanding of the steps organisations must take to demonstrate compliance
- provide checklist for negotiating processor contracts
- show how to review existing contracts and procurement implications
- review current procurement processes and develop updated policies requiring enhanced due diligence for high-risk contracts
- fill outstanding gaps identified in GDPR audits

Bookings

Please book early to avoid disappointment: www.cipfa.org/procurement

Members of the CPCN can attend the workshops for free. Please enquire about membership by contacting Mohamed Hans.

Enquiries

If you have any questions regarding the programme, please do not hesitate to contact Mohamed Hans: **E:** Mohamed.Hans@cipfa.org **M:** 07717 345188

If you have any questions about bookings, please do not hesitate to contact Sashel Lawrence: **E:** keeley.hope@cipfa.org **T:** 01244 394629

CIPFA Sustainability Policy

CIPFA is delivering all of our training courses, workshops and seminars in accordance with our sustainability strategy.

We do not provide hardcopy course materials to delegates and these are now distributed by email. We are striving to reduce our carbon footprint in every way that we can, and we hope that we can count on your support.

We reserve the right to alter the timing or content of sessions where circumstances require