

The CIPFA Procurement & Commissioning Network

Maximising Opportunities under the Light Touch Regime

21 May 2019 (London)

This event can be customised and delivered at your offices at a discounted rate. Please contact for further information

This workshop will cover key stages of managing and designing a compliant Light Touch Regime (LTR) procurement process. Using specific case studies, it will cover mandatory and discretionary aspects of the regime, procedural flexibilities, choice of award criteria as well as the common pitfalls and opportunities. The workshop will provide an update and refresher on the LTR and help answer unresolved questions, and will be of particular benefit to procurement and commissioning staff involved in children, adult and mental health services tenders. The workshop will also cover setting up and operating Dynamic Purchasing Systems.

09.30–10.00	Registration and refreshments
10.00 -10.05	Welcome, Introductions and Overview of the Day
10.05–11.10	<p>Regulatory and Public Policy Context of the LTR</p> <ul style="list-style-type: none"> ▪ Why might “social services” need a different approach? ▪ EU Directives – from “Part B” to “Light Touch Regime” ▪ Which contracts are covered by LTR? ▪ How much flexibility is allowed? ▪ What about pre-2015 contracts? ▪ Employee-Owned Mutuals and Sheltered Workshops ▪ NHS procurement regulations and working with CCGs ▪ Understanding services in Schedule 3 PCR 15 ▪ Does the SQ apply to LTR? ▪ DoH/ DoE Guidance on LTR ▪ Documenting the process in a Regulation 84 Report
11.10–11.25	Refreshments
11.25–11.55	<p>Putting the LTR into Practice – Group Work and Discussion #1</p> <p>The LTR is a relatively new feature and it continues to raise challenges for practitioners. This practical session will be based on what steps practitioners need to take in using an LTR procurement process. This will cover the key mandatory stages, as well as areas where contracting authorities have procedural discretion, including choice of award procedure and selection criteria.</p>
11.55–12.35	<p>Clarification on LTR Guidance</p> <ul style="list-style-type: none"> ▪ Is a competitive process required? ▪ ‘Quasi’-frameworks and other models ▪ Below-threshold LTR procurements ▪ Is a standstill period required for the LTR?
12.35–13.10	Lunch
13.10–14.10	<p>Engaging the Market</p> <ul style="list-style-type: none"> ▪ Understanding the market – supplier-side perspectives ▪ Market Position Statements ▪ Soft market testing ▪ Using a PIN - Early market awareness ▪ Engaging other stakeholders ▪ Whether frameworks for longer than four years can be awarded under the LTR
14.10–14.20	Refreshments

14.20–15.00	<p>Case Studies – What has Worked for Others?</p> <ul style="list-style-type: none"> ▪ A range of case studies from Durham County Council and other public sector partners showing a range of approaches to using the LTR ▪ This session will include tips on do’s and don’ts to make your LTR tender successful ▪ Suggestions and templates for future use ▪ Setting up and operating Dynamic Purchasing Systems
15.00–15.25	<p>Designing your LTR – Group Work and Discussion #2</p> <p>This group work exercise will help practitioners design their own LTR-compliant procurement process. It will include issues like using third-party stakeholders as part of the evaluation process, interaction with health legislation and key procedural requirements</p>
15.25–15.30	Summary and close

Key benefits

By attending the event, delegates will gain:

- practical clarification of the LTR
- explanation of mandatory requirements and areas for procedural discretion
- opportunity to benefit from live examples to help you design your own LTR tender
- spotlight on current England and Scottish Government Guidance and solution to current practitioner points
- practical demonstration of setting up and operating DPS
- opportunity to take part in practical group exercises.

Bookings

Please book early to avoid disappointment: www.cipfa.org/procurement

Members of the CPCN can attend the workshops for free using pre-paid places. Please enquire about membership by contacting Mohamed Hans.

Enquiries

If you have any questions regarding the programme, please do not hesitate to contact Mohamed Hans: **E:** Mohamed.Hans@cipfa.org **M:** 07717 345188

If you have any questions about bookings, please do not hesitate to contact Jennifer Walton: **E:** Jennifer.walton@cipfa.org **T:** 01244 394629

CIPFA Sustainability Policy

CIPFA is delivering all of our training courses, workshops and seminars in accordance with our sustainability strategy.

We do not provide hardcopy course materials to delegates and these are now distributed by email. We are striving to reduce our carbon footprint in every way that we can, and we hope that we can count on your support.