

**CIPFA in the MIDLANDS ANNUAL GENERAL MEETING  
THURSDAY 15 MARCH 2018****VENUE**

Nottingham City Council House  
Old Market Square  
Nottingham  
NG1 2DT

**12.30 Arrival of guests and speakers which will include lunch and networking**

**13.30 Welcome by Regional President, Kelly Watson**

**13.40 Presentation by Mark Surguy, of Law firm Weightmans: General Data Protection Regulation (GDPR)**

**14:25 Coffee Break**

**14.50 AGM –**

1. To receive and approve the minutes of the previous meeting held on 9 March 2017 at Grand Central, Birmingham
2. To receive the Regional President's Annual Report for 2017 – Kelly Watson
3. To receive the Honorary Treasurer's Annual Report
  - (a) Treasurer's Report
  - (b) Approval of the accounts for the year ended 31 December 2017
  - (c) To note the outline budget for the year to 31 December 2018
4. Elections of CIM Officers
  - (a) To elect the following officers for the period 2018/2020  
Honorary Treasurer – Owen Campbell  
Honorary Secretary – Andy Morley
  - (b) To elect the following Members of the Council for the period 2018/2020  
  
Martin Reohorn  
Paul Hector  
Nick Harvey
  - (c) To note the following appointments for 2018/2019  
CIPFA Secretariat – Alan Edwards
  - (d) To co-opt the following Members of Council for the period 2018/2019  
December Club Chair – vacant  
CSN (CIPFA Student Network) Rep and Link Officer – vacant

Co-option for Higher Education expertise - vacant  
Events team member – Melanie Brittain  
CATS Chair – vacant  
Website Co-Ordinator – Colin Sharpe

(e) To note that the following CIPFA national Council members will serve on the CIPFA in the Midlands Regional Council:

Lisa Commane  
Andrew Hardy  
Sean Pearce

(f) To appoint the following for 2018/2019  
Honorary Auditor – Sharon Longson

**15:10 Presentation by Dan Cutts (CIPFA): Apprenticeships and the apprenticeship levy**

**16:00 Close of meeting and vote of thanks by Kelly Watson**

**AGM closes**

**All timings are approximate**

**Sponsored by:**  
**Michael**  
**Page**  
**Finance**

# CIPFA in the MIDLANDS

## MINUTES OF ANNUAL GENERAL MEETING HELD MARCH 9, 2017

1. **Apologies for absence** 5 apologies were received.  
41 members were in attendance
2. **Minutes of the 2016 AGM** The minutes of the 2016 AGM were approved.  
Proposed: Owen Campbell; Seconded: Paul Hector
3. **Regional President's Report** This was noted.
4. **Regional Treasurer's Report** The annual accounts were presented for approval by the  
Honorary Treasurer, Owen Campbell.  
Proposed: Nick Harvey ; Seconded: Paul Hector  
The budget for the year to December 2017 was noted.
5. **Election and appointment  
of officers and members**
  - a) **Election of officers** The following officers were elected for the period of 2  
years, until March 2019:  
President: Kelly Watson  
Vice President: Tony Crawley  
Assistant Treasurer: Emma Cranidge  
Proposed: Alan Edwards; Seconded: Paul Hector
  - b) **Election of Regional  
Council members** The following members of the Regional Council were  
elected for the period of 2 years, until March 2019:  
Alison Breadon  
Gus Miah  
Theresa Channell  
Hayley Mason  
Chris Blundell  
Proposed: Andy Burns ; Seconded: James Howse  
  
The following members of the Regional Council were  
elected for the period of 1 year, until March 2018:  
Sean Pearce  
Paul Hector  
Proposed: Alan Edwards ; Seconded: Alison Jarrett
  - c). **Appointments to  
Regional Council** The following appointments to the Regional Council  
were noted for the period of 1 year to March 2018:  
Representative of CIPFA secretariat: Alan Edwards

- d). Co-options to Regional Council**
- The following co-options to the Regional Council were approved for the period of 1 year, to March 2018:
- |                           |                  |
|---------------------------|------------------|
| Events Team co-ordinator: | Nick Harvey      |
| Events team member:       | Melanie Brittain |
| Website co-ordinator:     | Colin Sharpe     |
- Proposed: Alan Edwards ; Seconded : James Howse
- The following positions, subject to co-option, remain vacant:
- CIPFA Student Network Rep & Link officer:
  - Higher Education expertise:
  - Events team member:
  - CATS Chair:
  - December Club chair
- e). Appointment of Honorary auditor**
- Sharon Longson has audited the CIPFA in the MIDLANDS accounts for the year ended December 21<sup>st</sup> 2016, and was appointed to audit the 2017 accounts  
Proposed: Alan Edwards ; Seconded: James Howse
- 6. Amendments to the Constitution**
- Andy Morley drew attention to some anomalies and omissions in the current constitution and put forward proposals for correcting these.  
The proposals were noted
- 7. Presentation of Certificates**
- Certificates were presented to the newly qualified members present at the AGM
- 8. Any other business**
- There was no other business, and the AGM closed at 2.40 pm

***CIPFA in the MIDLANDS***

**REPORT AND FINANCIAL  
STATEMENTS**

**YEAR ENDED 31 DECEMBER 2017**



**BALANCE SHEET**  
**AS AT 31 DECEMBER 2017**

Note	2017 £	2017 £	2016 £	2016 £
4	Fixed Assets Investments	0.00	0.00	0.00
5	Current Assets Stocks	3,575.29	0.00	
6	Debtors and Prepayments Investments	41,591.91	2,842.73	
	Cash at Bank and in Hand	45,167.20	41,276.81	
			44,119.54	
7	Current Liabilities Creditors: Amounts falling due within one year	800.00	1,100.00	
	Net Current Assets	44,367.20	43,019.54	
	<b>NET ASSETS</b>	44,367.20	43,019.54	
8	Represented by:- Capital Funds Restricted Funds: Trust Funds	0.00	0.00	0.00
9	Income Funds: Designated Funds	0.00	0.00	0.00
10	Other Charitable Funds	44,367.20	43,019.54	43,019.54
		44,367.20	43,019.54	43,019.54

<b>CIPFA in the MIDLANDS</b>	
	2018
<b>INCOME</b>	
Subvention from the Institute	(6,500)
Additional delegation	
Bank Interest	(20)
<b>TOTAL INCOME</b>	<b>(6,520)</b>
<b>EXPENDITURE</b>	
<b>Courses &amp; conferences</b>	
<b>Regional seminar</b>	
Speakers	1,000
Venue Hire and Catering	350
Sponsorship	(1,000)
Delegate Fee Income	(2,000)      (1,650)
<b>C.A.T.S</b>	
Speakers	500
Venue Hire and Catering	200
Expenses	100
Delegate Fee Income	(800)      -
<b>CIPFA conference</b>	
Delegate Fees	2,700
Accommodation	1,400
Expenses	300      4,400
<b>6th form management games</b>	
Catering and Provisions	2,600
Prizes	1,200
Volunteer Expenses	700      4,500
<b>Cipfa in the Midlands AGM</b>	
Venue Hire and Catering	350
Sponsorship	(1,000)      (650)
CIPFA conference for regions	1,000
Management/CPD events	200
<b>Other activities</b>	
Communication with Members	100
Marketing / Raising profile of Institute	1,000
Students' Union	1,000
<b>Management &amp; administration</b>	
Regional Council & Officers' expenses	1,000
Miscellaneous	-
<b>TOTAL EXPENDITURE</b>	<b>10,900</b>
<b>NET (SURPLUS) / DEFICIT 2016</b>	<b>4,380</b>

<b>Opening Reserve</b>	<b>44,367.20</b>
<b>Closing Reserve</b>	<b>39,987.20</b>