

CIPFA in the Midlands Regional Council

Notes of meeting held: March 3rd , 2016

Present: Brian Roberts, Owen Campbell, Nick Harvey, Kelly Watson, Andy Morley, Paul Hector **Conference call:** Emma Cannell, Colin Sharpe.

Agenda Ref	Notes	Action Owner
1 Apologies	Alison Jarrett, Andy Stephens, Andy Burns, Gus Miah, Lisa Commane, Sean Pearce, Jon Crockett, Theresa Channell, Peter Shakespear, Alan Edwards (CIPFA)	
2 Review of actions		
2.1	6 th form management games. Discussion with Mansell St ongoing / w.i.p	Kelly Watson, Chris Gill, Alan Edwards
2.2	Mentoring scheme. AJ working with Alan Edwards. Council members were encouraged to participate in this initiative	Alison Jarrett
2.3	Paid Support. AM to get sample Job Description from John Barker, South-East. Improved contacts with CIPFA at Mansell St was identified as a matter of importance which would require paid support input.	Andy Morley
2.4	Biennial Survey. This is in progress at the moment, and is available on the CIPFA website.	
2.5	Volunteering form for the CIM website. Still to be composed and put on the website	Colin Sharpe / Others?
2.6	Michael Page - £500 sponsorship for AGM. Contact details to be supplied to AM	Paul Hector
3. Students Society update.	Good potential topics were identified: Exam Advice; Soft Skills –with a focus on high quality speakers. EC looking for suggestions for other topics, and contacts – eg someone to speak on the topic of Combined Authorities. Venues most likely to attract students seemed to be in Birmingham, due to its central location: GT; KPMG; PWC – all the firms are quite keen to be involved, and we need to make the best use of this. EC was also encouraged to build links with the events team, esp NH	EC / All
4. Events update.	The Annual Seminar had been cancelled for a 2 nd time, due to lack of support, which was very disappointing. But a number of other events are already planned for the rest of the year. The 2016 Annual Seminar is already	

	<p>planned for November 4th – subject to checks that no other major event is taking place that date. The theme will be “Time to re-build” – linking into the National Conference theme.</p> <p>KW reported an events booking workshop at Mansell Street, from which it was clear that Mansell St are keen to work with the regions to promote events.</p> <p>NH raised the issue of Event feedback, and we discussed ways to do this effectively. The CIPFA booking system may assist this in the future but, in the meantime it may be a task for the Hon Secretary</p>	
5. CATS	No news of any CATS activity. BR suggested someone at Leics CC who might be interested in taking it on, CS to contact him	AJ /KW to contact Robert Mitford to check his capacity to develop CATS;
6. 6 th form mgt games	Mansell St are considering a shorter form of the games to be used in the University sector. No further details yet NH expressed the need for more volunteers to help with the games. E-mails will be sent out quite widely to garner support.	Alan Edwards NH
7 Membership , succession	The current CIM Council membership was circulated by AM, in readiness for the elections at the subsequent AGM.	
8. 2015 strategic plan work allocation	The communications strategy needs re-invigorating – including appropriate use of Social media. KW was keen to see if we could get a presentation from one of the firms to show how they utilise social media. BR wondered about public sector best practice: Network Rail? (KW), West Mercia Police? Further discussion deferred to the June meeting	BR to liaise with LC OC to explore
9 Finance report	The reports were noted, together with the annual accounts which had been audited. The auditor had recommended the introduction of a second signatory for all cheques – or possibly cheques above a certain value. We agreed that given the geographical separation of officers, this step would not be practical and agreed to keep the status quo – ie one signature only required.	
10 Feedback	We considered the Regional Governance and spring forum report. The Conference for the Regions is now superseded by the forum(s). AJ is on the Task and Finish group.	All: any views to be expressed to AJ
11 AOB	We noted that, in connection with Communications item, the CIM Twitter account had not been used since 29/10/13.	
Date of next meetings:	June 10 2016: . Venue KPMG Leicester Sept 8; Dec 8 (Venues needed); March 2017: AGM	