

Agenda

CIPFA SOUTH EAST REGIONAL COUNCIL MEETING

Date 1 February 2017
Time 2.30pm to 5.00pm (tea/coffee available from 2.15pm)
Venue Boardroom, iMPower Consulting Ltd, 112-114 Middlesex St, London E1 7HY

Members	President Vice President Regional Secretary Regional Treasurer Regional Website Administrator Corporate Members Accounting Technician – 1 vacancy Accounting Technician Student – 1 vacancy Immediate Past President Regional representative on CIPFA Council Retired Members' representative Registered Students Co-opted Members –	Rosanne Fleming Amy Crowson John Barker Nicki Cooper Lillian Manning Phil Butlin Jane Cika Nick White John Thornton Alison Sweeting Rosanne Fleming Eric Keighley Daniel van Bregt Trisha Brigemohane Vacancy Vacancy Kristina Afford Thomas England Alan Finch Kathryn Long Stephanie Mitchener Gareth Robinson Philippa Watkins Mark Williams Lulu Yang
Invited	CIPFA Management Team and Secretariat Link	Jane Payling

AGENDA ITEMS

1. Apologies received
2. Minutes and matters arising from meeting on 7 December 2016 **(Paper SEO805)**

Matters for discussion or decision

3. Development Plan and Budget delivery in 2016 **(Papers SEO807 1/3)**
- (1) Council is asked to confirm the plan delivery as shown in the attached 2016 Plan.
 - (2) The 2016 Budget v Actual Statement records income and expenditure and our reserves
 - (3) 2016 Financial Statements are delivered to CIPFA and will be audited prior to the AGM.

These documents record regional activity which will be summarised in the Regional President's Annual Report 2016 and presented with the audited Financial Statements for approval at the AGM on 23 March 2017.

Council is asked to approve these documents as the basis for the 2017 AGM reports.

4. Draft Development Plan 2017 **(Paper SEO808)**
- This draft has been prepared using our 2016 base activity, plus developments identified for 2017. The draft budget reflects that. It has been submitted to CIPFA in draft form to meet the timescales for 2017 regional subvention allocations that were considered during the Regional Forum.
- This draft Plan is subject to ratification by Regional Council and any comments are requested.prior to Council approval and formal submission to CIPFA.

5. 2017 AGM and Spring Conference Programme – 23 March 2017 **(Papers SEO809 1/3)**
- (1) Draft AGM notice and agenda
 - (2) Regional Council succession planning
 - (3) Draft Spring Conference Programme

6. CIPFA Council elections 2017 - regional nominations
- John Matheson's email of 26 January to all CIPFA members confirms the 2017 CIPFA Council Honorary Officers plus the Nomination Committee's message to all members regarding the 2017 CIPFA Council elections. Please bring your copy.
- It also notes that the Channel Islands Branch members should stand in CIPFA SE Region.

Council is asked to identify any candidates for nomination, either current Regional Council members, or any other colleagues that our Regional Council may identify.

7. Newly Qualified Members' Presentation Ceremonies – 17 May 2017 and beyond
- Lillian has booked 17 May for the usual dedicated ceremony and several Council hosts are requested for that date. Lillian has given notice to stand down as organiser after that event. Council is therefore requested to identify a successor volunteer who will be requested to evaluate what pattern of presentation ceremonies we could follow after May 2017 and make recommendations to May 2017 Council.

8. 60th Anniversary Weekend School, Wantage Hall, Reading University, 7/9 September 2017
The organising group are planning a special programme to mark this anniversary. A progress report will outline the work so far and Council will be asked to make any further suggestions to mark the occasion.

Matters for information or note

9. Mentoring Scheme – progress report.

Following the endorsement of the initial proposals at our December meeting Tom England reports that work is continuing. A progress report will be made at the May 2017 Council meeting.

10. Events programme 2017/18 and related issues **(Paper SEO810)**

11. Institute Business

1. CIPFA Council – report by Regional President

2. CIPFA Secretariat update – report by Jane Payling.

Reporting on group activity

12. SE-CSN business

Progress report from Daniel van Bregt.

(Paper SEO811)

13. Retired members' group activities –

Report from Eric Keighley on group activities.

Any Other Business

14. Please notify the President before the start of the meeting if possible.

Forward Diary

15. Forward diary for 2017/18 – next meeting dates confirmed, or to be agreed are
AGM/Spring Conference – Grant Thornton hosting on 23 March 2017

Regional Council (provisional) 3 May, 7 September, 6 December 2017, 31 January 2018

John Barker

Regional Secretary CIPFA South East

csejb@live.co.uk

07885 585670

27 January 2017