

# Draft Minutes

## CIPFA SOUTH EAST REGIONAL COUNCIL MEETING

**Date** 20 September 2017  
**Time** 2.30pm to 5.00pm  
**Venue** Boardroom, iMPower Consulting Ltd, 112-114 Middlesex St, London E1 7HY

|                  |   |                     |
|------------------|---|---------------------|
| <b>Present</b>   | President                                     | Amy Crowson         |
|                  | Regional Secretary/Vice President             | John Barker         |
| <b>(** by</b>    | Regional Treasurer                            | Nicki Cooper        |
| <b>Teleconf)</b> | Corporate Members                             | Phil Butlin         |
|                  |   | Stephanie Mitchener |
|                  |   | Thomas England      |
|                  |   | Mark Williams       |
|                  | Immediate Past President/CIPFA Council Member | Rosanne Fleming**   |
|                  | Retired Members' representative               | Eric Keighley       |
|                  | Co-opted Members                              | James Cook          |
|                  |   | Philippa Watkins    |
|                  |   | Nick White          |
|                  | CIPFA Management Liaison                      | Francois Landers    |

## AGENDA ITEMS

### Action by

1. Apologies received from Kathryn Long, Lillian Manning, Frances Slack, Trisha Brigemahone, Shelley George, Alan Finch, Alison Sweeting, Lulu Yang. Jane Payling has left CIPFA but has indicated that she would be available as a co-optee if Council agreed.  
Welcome to Matt Bowmer (prospective co-optee for 2017/18 Council) and Francois Landers (invited).
2. Minutes from meeting on 10 May 2017 were agreed.

## Matters for discussion or decision

3. Budget Report and related matters and Development Plan update for 2017  
Budget v actual report at 7 September 2017 was presented for review and agreed.  
NC/JB to liaise re CIPFA collections of delegate fees from web enrolments **NC/JB**

- 4 Annual CIPFA Conference 2017 – attendee feedback  
Regional Council delegates and others attending in work capacities shared some personal feedback about their experience of Annual Conference this year. Some concerns expressed that the core programme and some workshops were a little ‘uninspiring’. Criticism of use of ‘personalities’ rather than CIPFA Council members as session chairs – lost opportunities for multi-sector talent to be exposed. Good student attendance. FL found discussion valuable and agreed to report back to CIPFA HQ, as 2018 Conference planning was underway (for a late June Excel venue - provisionally). He will have a prominent responsibility as successor to Shaun Bell and is keen to liaise with regional networks to help develop a successful programme. **FL/AC/JB/all to note**
  
- 5 Regional Development Plans 2018  
Council were reminded that the 2018 subvention will be determined largely by the planned regional activity in the Development Plan. Several Council members have been requested to provide draft content for consolidation into a draft for review at this meeting. Some material is still awaited so a working draft was not available to review. Drafts received will be consolidated by JB into a near final version to be reviewed by AC/NC in time to meet the submission required by 1 October. **All to note**
  
6. Regional Forum 6/7 November in Edinburgh.  
Council agreed provisional Forum attendance as AC/JB/PB. JB will circulate further details – added delegates may be confirmed by AC. **AC/JB/PB.**
  
7. Speed Mentoring Evening 19 October – 6pm start, The Phoenix, Victoria  
Details and the copy flyer for circulation has resulted in early interest. TE and SM are continuing to promote.  
Council is asked to continue to promote this initiative and to support by attending on the evening. **All**
  
8. 2017 Pan Accountancy Lunch 20 October – Mansion House 12.30pm – 2.45pm  
CIPFA has agreed a £500 contribution to ICAEW which provides a subsidy to the ticket prices and one place for AC. Andy Burns will also attend. Expressions of interest to JB by 6 October requested .Full details at [events.icaew.com](http://events.icaew.com) (search using date). **AC/JB**

## **Matters for information or note**

9. Newly Qualified Members’ Presentation Ceremonies 2017 and beyond.  
Approximately 30 NQMs are notified. Council agreed to invite to our Annual Dinner for certificate presentation – with a pre-reception private presentation if numbers warranted that. Guests would be invited as before. Future presentations at Mansell Street were to continue (mid year provisionally) and other major regional events, where the CIPFA President was invited, would also be opportunities for formal presentations.

A volunteer to succeed LM as NQM ceremony organiser is still required (although it does not need to be a Regional Council Member). **AC/JB**

10. Annual Regional Dinner 10 November

JB updated Council on the sponsor support this year. Bookings have started and Council was asked to circulate the flyer through their own networks. Requests for table hosts (if required by sponsors). AC will provide raffle prizes and volunteers to sell tickets needed. Council agreed a change of band was desirable and some suggestions were made. JB to identify alternative entertainment and agree with AC/NC. **All**

11. Regional Events programme 2017/18

Feedback from recent events remained positive generally. Collection electronically to be explored. JB confirmed London Division seminar 10 October and proposed regional hub meetings would complete our 2017 programme. For Wessex Conference 8 March 2018 Council representation requested. Hub leaders requested to identify their 2018 dates (provisionally if not firm) for 2018 Development Plan inclusion. **All**

12. CSN-SE report

FS summary of 2017 activity was noted. Council asked to support student events to encourage volunteering at an early stage in their professional careers. **All**

13. Retired members – EK reported on the booked 17 October Windsor Castle visit and a planned vineyard visit in Spring 2018.

14. Any other business

Council badges of office – continued CIPFA loan agreed with Tom Lewis. Some other Regions are willing to explore a joint order. JB to progress enquiries and liaise with AC/NC for a 2018 budget provision. **JB/AC/NC**

Council asked to consider, and make, any nominations for Institute Honorary Officers per the recent CIPFA Council Secretary's email. **All**

15. Forward diary

Next meetings confirmed as

6 December (hosted by Penna – 1.30pm start provisionally)

31 January 2018 (venue to confirm)

AGM/Spring Conference 2018 – venue to confirm (GT Finsbury Square host requested)

**John Barker**

**Regional Secretary CIPFA South East**

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**28 September 2017**