

Agenda

CIPFA SOUTH EAST REGIONAL COUNCIL MEETING

Date 9 May 2018
Time 3.00pm to 5.00pm (tea/coffee available from 2.45pm)
Venue Swainson Room. CIPFA, 77 Mansell Street, London E1 8AN

Members	President	Amy Crowson
	Junior Vice President	Kathryn Long
	Regional Secretary/Vice President	John Barker
	Regional Treasurer	Nicki Cooper
	Regional Website Administrator	Lillian Manning
	Corporate Members	Phil Butlin
		Stephanie Mitchener
		Thomas England
		Mark Williams
	Immediate Past President/CIPFA Council Member	Rosanne Nulty
	Retired Members' representative	Eric Keighley
	Registered Students	James Kidd
		Trisha Brigemohane
		William Goodchild
		Vacancy
	CIPFA Council Elected Members in Region	Lorna Baxter
		Christina Earls
		Richard Harbord
		Peter Kane
	Co-opted Members	Matt Bowmer
		James Cook
		Shelley George
		Philippa Watkins
		Nick White
		James Newman
Invited		Francois Landers
		Alastair Barr

AGENDA ITEMS

1. Welcome to, and getting to know, new regional representatives and CIPFA Council colleagues joining our Regional Council.
2. Apologies received
3. Minutes and matters arising from meeting on 31 January 2018 **(Paper SEO841)**

Matters for discussion or decision

4. AGM/Spring Conference Feedback

Council members are asked to share their views on the programme for the day and delegate feedback will be reviewed.

5. 2018 Development Plan, Budget Statement and Treasurer's Report **(Papers SEO843)**

(1) Update on the delivery of the 2018 Plan (attached for reference).

(2) The first 2018 Budget v Actual Statement records income, expenditure and reserves.

(3) Treasurer's Report recommends updated Financial Regulations and a suitable accounting package and a virement request to fund

Council is asked to note and approve these papers and approve the virement proposal.

6. Regional Badges of Office

Our existing badge requires urgent repair and refurbishment to reflect the status of the Regional President's office. The cost is likely to be approximately £600 and Council is asked to approve that expenditure as an immediate solution for a suitable Presidential badge.

A new badge (and additional ones for other Officers if required) would cost approx. £900 per piece. At the Regional Forum two other regions enquired about badges, but neither have yet decided to proceed with an order (despite my reminding them). However, there are no economies of scale for larger orders as these badges are hand made craftsmanship items.

Therefore, Council is asked to consider whether additional badges should be ordered for our VP and JVP Officers. If new badges are agreed the existing refurbished badge could be adapted at minimal cost. As this regalia will last for many years it may be feasible to amortise the likely costs involved (estimated as £2k) over several years, or Council could decide to fund from existing reserves.

7. Update on Regional Forum telecoms and forward meetings

Verbal report on 23 March teleconference (JB substituted for AC)

Next Forum Meeting is planned for 16 May at Mansell Street (or teleconference), followed by an Annual Conference session at Bournemouth during 10 July.

The 2018 Annual Regional Forum is planned for 15/16 November, to be hosted by CIM

Council is asked to note these dates and offer any ideas for inclusion in the next round of development funding bids (which may present an early opportunity).

8. Progress reports on development of major events/new initiatives in 2018

Autumn Conference – Wantage Hall, Reading University, 6/8 September (RN)

Annual Regional Dinner – London Marriott Hotel, 9 November (JB)

Mentoring Scheme – currently proposed for autumn (TE/SM) with perhaps an additional earlier session(s) if funding may permit.

9. Engagement with retired members in region and support for existing Retired Group
Penna has approached CIPFA with a concept to engage with near or recently retired members who may be interested in some continuing professional roles. This concept is at an early stage but could help us to reinvigorate membership of our existing retired members group. Accordingly, we need to explore further, so Philippa Watkins and Alastair Barr have agreed to outline to Council in more detail the opportunities for regions to participate in this initiative.
10. CIPFA Annual Conference 11/12 July 2018 – Regional Council delegates and volunteers.
To agree arrangements for our representatives at this year's Annual Conference in Bournemouth, it is proposed to collect expressions of interest from Council Members with confirmed delegates to be agreed by our President during May, when delegate and hotel rates are confirmed.

Regional hosts will be CIPFA SW and a verbal update will be given on the regional host support proposals during Conference. There may be a request to our region to provide some volunteers for conference duties and there may be concessionary conference passes available in recognition of that.

Council is asked to agree the delegate attendance proposal and offer their expressions of interest to attend and/or volunteer as regional representatives during the Conference.

Matters for information or note

11. Updated Events programme 2018 and related issues **(Paper SEO844)**
11. Institute Business
1. CIPFA Council – report by Rosanne Fleming (with additions by elected CIPFA Council members present).
 2. CIPFA Secretariat update – report by Francois Landers.

Reporting on group activity

12. SE-CSN business
Progress report from James Kidd (to follow) **(Paper SEO845)**
13. Retired members' group activities –
Report from Eric Keighley on group activities.

Any Other Business

14. Please notify the President before the start of the meeting if possible.

Forward Diary

15. Forward diary for 2018 – next meeting dates confirmed, or to be agreed are
AGM/Spring Conference – Grant Thornton hosting on 19 March 2018
Regional Council - 9 May, 19 September, 5 December 2018 (venues to confirm)

John Barker

Regional Secretary CIPFA South East

csejb@live.co.uk

07885 585670

4 May 2018

Conference calls will be available for this meeting – details to be circulated separately.