

Draft Minutes

CIPFA SOUTH EAST REGIONAL COUNCIL MEETING

Date 9 May 2018
Time 3.00pm to 5.00pm (tea/coffee available from 2.45pm)
Venue Swainson Room. CIPFA, 77 Mansell Street, London E1 8AN

Members	President	Amy Crowson (T)
	Junior Vice President	Kathryn Long
	Regional Secretary/Vice President	John Barker
	Regional Treasurer	Nicki Cooper
	Corporate Members	Stephanie Mitchener
		Mark Williams
	Immediate Past President/CIPFA Council Member	Rosanne Nulty (T)
	Retired Members' representative	Eric Keighley
	Registered Students	James Kidd (T)
		Trisha Brigemohane(T)
		William Goodchild
	Co-opted Members	James Cook
		Philippa Watkins
		Alastair Barr (part)

AGENDA ITEMS

1. Kathryn Long chaired the Council as Amy was teleconferencing. She welcomed Will Goodchild to his first meeting.
2. Apologies received from Lillian Manning, Phil Butlin, Tom England, Lorna Baxter, Matt Bowmer, Shelley George, Nick White and Francois Landers
3. Minutes and matters arising from meeting on 31 January 2018. Agreed with addition of Philippa Watkins as present.

Matters for discussion or decision

4. AGM/Spring Conference Feedback
Council members agreed that the day went well logistically. The programme was well received from delegate feedback for the day and delegate and JB will report the successful

outcome to Guy Clifton. A request to GT to host the 2019 event close to 29 March (Brexit Day) will be made.

5. 2018 Development Plan, Budget Statement and Treasurer's Report

(1) Update on the delivery of the 2018 Plan (attached for reference).

(2) The first 2018 Budget v Actual Statement records income, expenditure and reserves.

(3) Treasurer's Report recommends updated Financial Regulations and a suitable accounting package and a virement request to fund

Council noted and approved these items and approved the virement proposal. NC requested that any further observations on the Financial Regulations should be made to her.

6. Regional Badges of Office

Council recognised that our existing badge requires urgent repair and refurbishment and approved £600 from contingency. No additional badges would be ordered for our VP and JVP Officers at present.

7. Update on Regional Forum telecoms and forward meetings

JB made a verbal report on 23 March teleconference (JB substituted for AC)

Next Forum Meeting is planned for 16 May at Mansell Street (or teleconference), followed by an Annual Conference session at Bournemouth during 10 July.

The 2018 Annual Regional Forum is planned for 15/16 November, to be hosted by CIM

Council noted these dates and were requested to offer any ideas for inclusion in the next round of development funding bids.

8. Progress reports on development of major events/new initiatives in 2018

Autumn Conference – Wantage Hall, Reading University, 6/8 September (RN)

Annual Regional Dinner – London Marriott Hotel, 9 November (JB)

Mentoring Scheme – currently proposed for autumn (TE/SM) with perhaps an additional earlier session(s) if funding may permit.

Brief updates on each were noted. Council members were requested to promote the Autumn Conference when the publicity was available.

9. Engagement with retired members in region and support for existing Retired Group

Penna had approached CIPFA with a concept to engage with near or recently retired members who may be interested in some continuing professional roles.

Philippa Watkins and Alastair Barr outlined the developing proposals for an autumn event in London, which was endorsed by Council.

10. CIPFA Annual Conference 11/12 July 2018 – Regional Council delegates and volunteers

Expressions of interest were requested from Council Members with confirmed delegates to be agreed by our President during May, when delegate and hotel rates are confirmed.

Regional hosts will be CIPFA SW and JB gave a verbal update on an earlier request to our region to provide volunteers for conference duties and there may be some concessionary conference passes available in recognition of that.

Matters for information or note

11. Updated Events programme 2018 and related issues

This was noted – JB requested publicity for future events be promoted by Council Members in their respective networks to supplement the regional eshot notices.

12. Institute Business

CIPFA Council – Drew Cullen attended and presented the member survey information and the Member Offer information in slides to be circulated (he was substituting for Brian Roberts). DC requested that Council should consider the issues raised and give him feedback about the implications for their respective sectors . The issues would be further reviewed as the year progressed and may feature in the next Regional Forum (as part of the stocktake of membership issues)

Reporting on group activity

13. SE-CSN business

A progress report from James Kidd will be circulated.

14. Retired members' group activities –

Eric Keighley reported on the successful group visit to Windsor Castle.

Any Other Business

15. None notified.

Forward Diary

16. Forward diary for 2018 – next meeting dates were confirmed,

Regional Council - 19 September (CCLA) , 5 December 2018 (venue to confirm)

John Barker

Regional Secretary CIPFA South East

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14 May 2018