

Agenda

CIPFA SOUTH EAST REGIONAL COUNCIL MEETING

Date 19 September 2018
Time 3.00pm to 5.00pm (tea/coffee available from 2.45pm)
Venue CCLA, Senator House, 85 Queen Victoria Street, London EC4V 4ET

Members	President	Amy Crowson
	Junior Vice President	Kathryn Long
	Regional Secretary/Vice President	John Barker
	Regional Treasurer	Nicki Cooper
	Regional Website Administrator	Lillian Manning
	Corporate Members	Phil Butlin
		Stephanie Mitchener
		Thomas England
		Mark Williams
	Immediate Past President/CIPFA Council Member	Rosanne Nulty
	Retired Members' representative	Eric Keighley
	Registered Students	James Kidd
		Trisha Brigemohane
		William Goodchild
		Vacancy
	CIPFA Council Elected Members in Region	Lorna Baxter
		Christina Earls
		Richard Harbord
		Peter Kane
	Co-opted Members	Matt Bowmer
		James Cook
		Shelley George
		Philippa Watkins
		Nick White
		Nick Carroll
Invited		Joanne Pitt
		Camilla Hayes

AGENDA ITEMS

1. Welcome to, and getting to know, a new Regional Council Member Nick Carroll (our new CSE London Division co-optee), Joanne Pitt and Camilla Hayes (CIPFA HQ) and any elected CIPFA Council Members attending their first CSE Regional Council Meeting.
2. Apologies received
3. Minutes of and matters arising from meeting on 9 May 2018 **(Paper SEO847)**

Matters for discussion or decision

4. 2018 Development Plan, Budget Statement and Treasurer's Report (**Papers SEO849**)

- (1) Update on the delivery of the 2018 Plan (attached for reference).
- (2) The 14 September Budget v Actual Statement records income, expenditure and reserves.

Council is asked to note and approve these papers.

5. 2019 Development Plan – drafting and submission for 1 October 2018. (**Papers SEO850**)

All regions are required to submit their 2019 Development Plans by 1 October, so they may be analysed and consolidated in time for presentation of the drafted 2019 subvention proposals to the Regional Forum on 15/16 November.

The Forum teleconferences have indicated that there is likely to be a similar total available for distribution as 2019 regional subventions. There was some vagueness about the total application of the 2018 total during the 11 September teleconference and Alastair Barr has agreed to prepare a statement to demonstrate that.

The action required from our region is to ensure that our proposed plan and consequential budget for 2019 is firmed up and submitted by the deadline. A first draft, with a compilation note from Amy, based on our current year activity and projected 2019 Events Plan, is attached for review at Council.

Any additional/reduced requirements should be identified by 24 September so they can be included in the plan (after any required agreement by Council), to be submitted by 1 October 2018.

Council is requested to -

- (1) note and agree these process proposals and,
- (2) as appropriate, individual members are requested to provide any required information necessary to complete and submit the 2019 Plan by the deadline of 1 October 2018 and
- (3) delegate authority to the Regional President, Regional Secretary and Regional Treasurer to agree the final version of the 2019 Plan submission.

6. Update on Regional Forum telecoms and CSE Council delegates for the November 15/16 November 2018 Regional Forum Meeting, Birmingham (**Papers SEO851**)
Forum Meetings and teleconferences were held during the summer and early autumn. They were only supported by a minority of regions (although CSE was always represented – and AC/JB will summarise the key issues included).

The 2018 Annual Regional Forum is planned for 15/16 November, to be hosted by CIM in Birmingham and there is likely to be better engagement and representation. The drafted programme as available at 11 September is attached – and is still quite skeletal.

Council is invited to –

- (1) share any views about the effectiveness of the Forum arrangements
- (2) share any suggestions for workshop/other business inclusion on the November agenda
- (3) agree our Regional Council representation at the November Forum Meeting

7. Regional Award nominations 2018

(Papers SEO852)

Nominations are required by 1 October for the Dr Hedley Marshall award (personal award) and for the designated regional achievements awards. Presentation will be made at the November Regional Forum. Nomination details will be available for Council consideration.

8. Annual ICAEW Pan Accountancy Lunch - 5 October 2018, Mansion House, London

CIPFA corporately have again supported with financial sponsorship this annual lunch. The webpage at www.events.icaew.com gives the details. Council is asked to agree our 2018 representatives for this annual professional networking and relationship event.

9. GDPR and the implications for our regional council authorisations and protocols (including Governance impacts on our Regional Council's subsidiary groups). **(Papers SEO853)**

A request for information and designation of access authorities for GDPR compliance and related regional governance protocols was made by Camilla Hayes to all regions, following an initial brief discussion at the July Regional Forum meeting. For CSE most information has been provided to Camilla. She will attend this meeting to outline progress with other regions and the timetable for introducing regions to the new portal, intended to improve CIPFA HQ's support for regional activities, once GDPR requirements are completed.

During the summer, and partly through the GDPR implications, it has become apparent that there are some governance anomalies that need to be resolved relating to the relationships and respective responsibilities of this regional council and any groups operating under the umbrella CIPFA designation within our region. A verbal summary of these will be given at the meeting. Following a meeting between Drew Cullen and John Barker earlier this month it is proposed that a report to specify the issues, to identify any actions required, and the necessary updates to our existing constitution, will be prepared for our December Council meeting.

Council is requested to –

- (1) note and agree the required authorisations provisionally notified to Camilla Hayes for GDPR and CIPFA protocol purposes
- (2) note and agree the proposal to report on resolutions to perceived governance anomalies for our December Council meeting.

10. Feedback/Progress reports on events and initiatives in 2018

(Paper SEO854)

- (1) Annual CIPFA Conference, Bournemouth 11/12 July (CSE delegates/CIPFA Council members)
- (2) Autumn Conference – Wantage Hall, Reading University, 6/8 September (RN)
- (3) East Anglia Conference Day 14 September (JB/JC)
- (4) Hub Group Meetings – West Sussex 28 June, Oxfordshire 4 October (JB/RN/LB)
- (5) Mentoring Event developments – deferral from October to February 2019 (TE/SM)
- (6) Retirement Opportunities - CIPFA Penna Workshop 3 October (PW)
- (6) Annual Regional Dinner – London Marriott Hotel, 9 November (JB)

Matters for information or note

11. Updated Events programme 2018/19 (v12) and related issues **(Paper SEO855)**
12. Institute Business
1. CIPFA Council – report by Rosanne Nulty (with additions by other elected CIPFA Council members attending).
 2. CIPFA Secretariat update – report by Joanne Pitt.

Reporting on group activity

13. SE-CSN business
Progress report from James Kidd (to follow) **(Paper SEO856)**
14. Retired members' group activities –
Report from Eric Keighley on group activities.

Any Other Business

15. Please notify the President before the start of the meeting if possible.

Forward Diary

16. Forward diary for 2018 – next meetings dates to be agreed are

Regional Councils - 5 December 2018, 30 January 2019 (venues to confirm)

AGM/Spring Conference – Grant Thornton has confirmed our hosting for 27 March 2019

John Barker

Regional Secretary CIPFA South East

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15 September 2018