

Draft Minutes

CIPFA SOUTH EAST REGIONAL COUNCIL MEETING

Date 30 January 2019
Time 3.00pm to 5.10pm
Venue PA Consulting Group, 10 Bressenden Place, Victoria, London SW1E 5DN

Members	President	Amy Crowson
	Regional Secretary/Vice President	John Barker
	Regional Treasurer	Nicki Cooper (T)
	Regional Website Administrator	Lillian Manning
	Corporate Members	Stephanie Mitchener
		Thomas England
		Mark Williams
	Immediate Past President/CIPFA Council Member	Rosanne Nulty (T)
	Retired Members' representative	Eric Keighley
	Registered Students	Trisha Brigemohane
		Will Goodchild
	Co-opted Members	Matt Bowmer
		Nick Carroll (T)
		James Cook
		Jade Coombes
		Nick White (T)

AGENDA ITEMS

Action by

1. Amy Crowson welcomed Jade Coombes, who is the successor to Shelley George, Wessex Hub Group, to her first meeting.
2. Apologies received from Kathryn Long, Phil Butlin, James Kidd, Lorna Baxter, Philippa Watkins and Joanne Pitt.
3. Minutes from meeting on 5 December 2018 were agreed.

Matters for discussion or decision

4. 2018 Development Plan and Budget - review of outturn
Council had reviewed the delivery of the 2018 Plan and the financial position as the year had progressed. Nicki Cooper presented the drafted 2018 Financial Statements delivered to CIPFA and which will be audited prior to the 2019 AGM. They record regional activity and will be the basis for the President's Annual Report for 2018 to be presented with the Financial Statements for approval at the AGM on 27 March 2019. Council approved these documents.

AC/NC/JB

5. Regional Development Plan and Budget 2019

The 2019 Regional Development Plan had been approved by Council on 5 December, subject to a substantive 2019 budget and reserves position which was now included.

Council agreed that a deficit budget was possible for 2019, but agreed that was not a sustainable proposition for 2020 as the minimum level of reserves, per current CIPFA guidance to regions, would be reached during 2019. When any arrangements for 2020 Development Plan and subvention bids were discussed at 2019 Regional Forums it would be emphasised that our region would be bidding for a subvention uplift in 2020 to maintain the level of regional activity, unless CIPFA relaxes the present reserves guidance – especially as all regions were being encouraged to run down reserves generally. Council agreed to start preparing its 2020 Development Plan and Budget in the summer, after the expected Forum meeting at Annual Conference – where the indicative subvention total for 2020 is likely to be announced – for first review at our September Council.

Council therefore approved Papers SEO868(1) (the Plan) and SEO868(2) (the Budget for 2019) as the 2019 Regional Development Plan and Budget **All to note**

6. Regional Financial Regulations – update from January 2019

Council approved these updated Financial Regulations and Nicki Cooper will liaise with London Division to consolidate the agreed bank accounts during 2019. **NC**

7. 2019 AGM and Spring Conference Programme – 27 March 2019

The AGM agenda and conference programme drafts were agreed. Council agreed that nominations for all officer and member vacancies for election would be for the current occupants. **All to note**

8. Proposed 2019 Autumn Residential Conference –

Wantage Hall, Reading University, 12/14 September 2019

Council agreed that Rosanne Nulty should be the Organising Group Member accountable to Regional Council for this event. She had agreed that she would report that to the Group and would endeavour to ensure that there were adequate financial and governance arrangements in place. She will liaise as required for that with the Regional Treasurer and Regional Secretary. An outline programme would shortly be available to help with early publicity and to encourage enrolments. Council confirmed the event should go ahead and was requested to promote the Conference through their own networks. **RF/NC/JB**

9. Annual Regional Dinner 2019 – provisional dates 1 or 22 November 2019

JB reported that London Marriott Hotel has offered virtually similar terms for a 2019 booking but only these two Friday dates were available. The terms offered would be used as a benchmark for further evaluation as required (and in consultation with potential sponsors). Council agreed that 8 or 15 November were preferable dates and delegated approval to the Regional Secretary to complete an agreement (if required to secure a venue booking for 8 or 15 November prior to our May 2019 Council) after consultation with our Regional President and Regional Treasurer. **JB/AC/NC**

10. Speed Mentoring Evening – 27 February 2019

A summary of the planned event and a flyer were reviewed. .

Council Members were requested to publicise and support the delivery of the evening in accordance with Tom's request for this event. The next mentoring event was proposed for October 2019.

TE/SM

Matters for information or note

11. The updated Events programme for 2019 was noted.

JB

12. Institute Business

1. CIPFA Council – Drew Cullen's summary for December 2018 was noted. RF confirmed that she would be standing for re-election to CIPFA Council. **All to note**

2. CIPFA Secretariat update – confirmation received from Joanne Pitt that she would be available for regional conference and hub group presentations on FRI updates and FMC developments as 2019. **JB/JP**

Reporting on group activity

13. SE-CSN business

Progress report from James Kidd was noted.

14. Retired members' group activities –

Eric Keighley reported the next meeting would be May and a visit to The Globe Theatre was being planned. **EK**

Any Other Business

15. None.

Forward Diary

16. Forward diary dates for 2019/20 were agreed as-

AGM/Spring Conference – Grant Thornton hosting on 27 March 2019 (Finsbury Square)
Regional Council - 8 May (CIPFA), 18 September (CCLA), 4 December, 29 January 2020

John Barker

Regional Secretary CIPFA South East

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9 February 2019