

**CIPFA South East  
Budget 2020**

**CIPFA SE Council 29 January 2020  
Paper SEO 2004(2)**

Costs include unrecoverable VAT but exclude recoverable VAT  
Income shown without VAT

| Activity   | Details   | Proposed budget holder | 2020          |                 |                              |
|--|---|------------------------|---------------|-----------------|------------------------------|
|  |   |                        | Budget        |                 | Net expenditure / (income) £ |
|  |   |                        | Expenditure £ | Income £        |                              |
| <b>1. Voice: communications</b>                              |   |                        |               |                 |                              |
| Member event programme:                                      | AGM & spring conference                             | John Barker            | 500           | -               | 500                          |
|  | Autumn Conference                                   | TBC                    | 5,000         | (5,000)         | -                            |
|  | Low cost events                                     | John Barker            | 2,000         | (2,000)         | -                            |
|  | Annual Dinner                                       | John Barker            | 22,000        | (22,000)        | -                            |
|  | Retired members events                              | Eric Keighley          | 1,000         | (1,000)         | -                            |
|  | London Division                                     | Nick Carroll           | 500           | (500)           | -                            |
| Newsletter   |   |                        |               |                 |                              |
| Webpage management   |   |                        |               |                 |                              |
| CIPFA 'champions' in key bodies                              |   |                        |               |                 |                              |
| CIPFA Voices   |   |                        |               |                 |                              |
| Communication with peer regions                              | Regional Forum                                      | Amy Crowson            | 750           | -               | 750                          |
| Social media   |   |                        |               |                 |                              |
| <b>2. Voice/Member: Regional Engagement</b>                  |   |                        |               |                 |                              |
| Building a support network for students and newly qualified: | Financial support to Student Society running costs  | James Kidd             | 200           | -               | 200                          |
|  | Events for Students                                 | James Kidd             | 1,500         | (1,500)         | -                            |
|  | Attendance of students at CSN and other conferences | James Kidd             | 600           | -               | 600                          |
|  | Newly qualified members graduation ceremony         | Amy Crowson            | 1,000         | -               | 1,000                        |
| Recruit new students   |   |                        |               |                 |                              |
| Employer engagement  |   |                        |               |                 |                              |
| University engagement  |   |                        |               |                 |                              |
| Ambassador activities  |   |                        |               |                 |                              |
| Byelaw 5   | Links with other accountancy bodies                 | Amy Crowson            | 120           | -               | 120                          |
| Apprentice scheme  | Mentoring scheme                                    |                        |               |                 |                              |
| <b>3. Commercial: sponsorship</b>                            |   |                        |               |                 |                              |
| Financial support from sponsoring organisations              |   |                        |               |                 |                              |
| <b>4. Voice: Policy</b>                                      |   |                        |               |                 |                              |
| Increase influence of CSE                                    | CIPFA conference attendance                         | Amy Crowson            | 2,000         | -               | 2,000                        |
| Increase Institutes visibility and voice in Region           |   |                        |               |                 |                              |
| <b>5. Commercial: Use of resources</b>                       |   |                        |               |                 |                              |
| Budget resources to support achievement of strategy          | Attendance at Council                               | Nicki Cooper           | 1,000         | -               | 1,000                        |
|  | Admin support                                       | Nicki Cooper           | 4,600         | (100)           | 4,500                        |
|  | Extended Regional Project                           | Amy Crowson            | 9,250         | -               | 9,250                        |
| CONTINGENCY  |   | Amy Crowson            | -             | -               | -                            |
| <b>Total budget</b>  |   |                        | <b>52,020</b> | <b>(32,100)</b> | <b>19,920</b>                |
| CIPFA subvention   |   |                        | -             | (18,000)        | (18,000)                     |
| Deficit/(surplus)  |   |                        | <b>52,020</b> | <b>(50,100)</b> | <b>1,920</b>                 |

Plus 270 expenditure for 2019 costs not recognised (underspend in that year)

Expected balances as at 1st January 2019

15,000

Of which London Division is

4,789

Expected balance at 31st December 2019

13,080

**Minimum reserves requirement**

Provision against loss of events:

Annual dinner  
AGM/Spring conference  
Summer school  
Low cost events  
Hub events  
Student events  
London Division events

**Sub-total**

Provision against other factors eg reduction of subvention

**Total minimum reserved required**

Reviewed Jan 18 (pre-Council)

£  
5,000  
1,000  
2,000  
3,000  
2,000  
1,000  
1,000

**15,000**

**5,000**

**20,000**

Reviewed October 18 (pre-Council) by NC

£  
5,000 For all events  
0  
0  
0  
0  
0  
0

**5,000**

**5,000**

**10,000**

**Minimum reserves requirement**

Provision against loss for events

Provision against other factors eg reduction of subvention

Total

Reviewed Sept 19

5,000

5,000

**10,000**