

Learning and development

finance business partnering

Accredited training



about the course

Central government has been championing finance business partnering in the context of its wider transformational agenda since its *Review of financial management in government* in 2013. It is now being embraced across the wider public sector as a radical alternative to the traditional finance role.

The Finance Business Partner (FBP) model offers a fresh way of meeting the numerous challenges faced by the public sector and is wholly supported by CIPFA.

It enables finance practitioners to use their expertise to advise and guide decision makers – giving them a better understanding of the financial implications of their operational and strategic policy decisions.

Our Level 7 Certificate focuses on the skills, knowledge and expertise required to operate effectively as an FBP. Blending on-line and classroom based training and using a range of methodologies and current best practice, it will enable you to:

- support your organisation from both a strategic and operational perspective
- maximise your influence and the professional support you can offer
- maximise and enhance the relationship between finance and non-finance professionals across your organisation
- place finance at the heart of decision making
- develop a more commercial approach within your organisation.

Who is the course aimed at?

The CIPFA Level 7 Certificate in Finance Business Partnering is aimed at:

- existing FBPs
- those who may become FBPs in the future.

Duration

The CIPFA Level 7 Certificate in Finance Business Partnering is completed over approximately 10 months. This includes:

- four days of classroom learning
- approximately 100 hours of additional work to complete course reading and assessment requirements.



course outline

The course is delivered in a series of modules, described below.

Module 1 – Finance Business Partnering

- An overview of the role of the FBP in the wider context
- The key skills and behaviours of an effective FBP
- The strategies required to successfully embed Finance Business Partnering within an organisation

Module 2 – Commercial acumen

- The importance of commercial acumen and skills in the modern public services
- How public bodies are developing to become more commercial in their outlook and strategy
- The importance of the FBP role in supporting the move to a more commercial environment

Module 3 – Communication and presentation skills

- The importance of producing and reporting accurate and timely financial information for the efficient management of public sector organisations
- How to present information effectively so that income and expenditure can be monitored and controlled and robust financial management maintained

Module 4 – Behavioural skills and emotional intelligence

- The behavioural skills and emotional intelligence needed to manage the relationship with internal and external clients to ensure the needs of all parties are met
- The importance of understanding organisational relationships

Module 5 – Influencing skills: impact and presence

- The nature of influencing through partnerships and alliances in flatter organisations
- How to develop and use influencing skills at senior levels to improve your own and organisational effectiveness for win/win outcomes in a changing business environment

Module 6 – Transformational change

- How to influence strategies for planning aimed at bringing about large scale, complex change programmes
- The key success factors and the risks that have to be managed, as well as the pitfalls, problems and challenges
- The process of transformational change and the practical planning and management of transformational change, using accepted models

Assessment

In addition to completing the modules, you will be required to submit a portfolio of evidence that records:

- evidence of learning and critical analysis for each module
- how the skills you have developed have been translated to the working environment
- the development of your ability to undertake specific tasks.

The course tutors will help you to assess the learning achieved and how this can be transferred to the work situation.

Accreditation

On successful completion of the modules and assessment, you will be awarded a Certificate (Level Seven) in Finance Business Partnering.

CIPFA membership

On successful completion of the programme, you can apply for CIPFA Affiliate membership. If you're not already a CIPFA member, this is a great way to access a wealth of resources and networking opportunities.

To find out more and apply, click on 'Other professionals' at: www.cipfa.org/join

Pricing

Delegates pay £2,200 +VAT

The course fees include:

- Tuition and all course materials
- Assessment marking and moderation
- Certification

How to book

Search for course dates and location details at:

www.cipfa.org/fbp

Or phone: **020 7543 5600**

In house delivery

The programme can be delivered in-house at your location, saving you valuable time and money.

This is especially cost-effective for organisations interested in training a number of individuals or whole teams. It also allows us to tailor the course content to your organisation's unique needs and context.

For more information about running the programme in-house, contact us at: InHouseTraining@cipfa.org

This course
carries

130
CPD hours

about us

Why train with CIPFA?

CIPFA has a long history of delivering outstanding training to finance professionals and public service leaders in the UK and across the world.

As the only professional body exclusively for people in public finance, we understand the market challenges and are committed to providing the best training and development tools to support practitioners at all levels of public service, throughout their careers.



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